

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
JUNE 29, 2020

If you would like to attend the meeting via zoom go to:
<https://us02web.zoom.us/j/82273516073?pwd=cDIlaUVZOVZieJjMnpaUklTVG0wdz09> select join
meeting and enter meeting ID: 822 7351 6073 Password: 870086

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – June 8, 2020 Regular Meeting
June 15, 2020 Special Meeting

1:10 p.m. – Public Forum
1:25 p.m. – Department Reports

Old Business:
Communication Tower

New Business
2:00 p.m. – SPARK Initiatives/Declaration
2:15 p.m. – Executive Session Non-Elected Personnel
2:30 p.m. – Executive Session Non-Elected Personnel
2:45 p.m. – COVID-19 County Declaration/Discussion
3:00 p.m. – Internet Service for the NE Radio Communication Tower
3:15 p.m. – CARES Act Resolution 20-11
3:30 p.m. – 2021 Budget Requests
3:45 p.m. – EMS/Health Facility
4:00 p.m. – Commissioner Discussion

Abatements: RE20-39
Presentation of Claims
Other
Adjournment
Future Events:

Commissioners Present:
Shari Kaminska, District I
Alan Coble, District II
David Evans, District III (Chairman)

County Clerk: Kerry Harrod
County Counselor: Paul Dean

Others:
Beth Koehler, EM
Ken Mitchell, EMS
Jenifer Clatt, EMS
Don Sanders, Public Works
Beverly Signer, Health

Kandy Dowell, Health
Teresa Wells, Appraiser's Office
William Bischoff, Recycling
Erica Cordell, Co Atty's Office
Rachel Ware, Treasurer

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse. Commissioners Evans, Kaminska and Coble were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the June 8, 2020 minutes as amended. Motion carried 3-0. Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve the June 15, 2020 special meeting minutes as presented. Motion carried 3-0.

Public Forum

William Bischoff would like to thank everyone who helped with the Countywide Cleanup & E-Waste. All the help was truly appreciated. Commissioner Kaminska would like to thank all the people who are volunteering at communities especially with the food drives, food pantry distributions and commodity distributions.

EMS

Ken Mitchell submitted the 2021 budget request in the amount of \$285,000.

Health

Kandy Dowell stated the Health Office does still have face masks available. If anyone is in need of one please contact the Health Office.

Register of Deeds

Stephanie Ollenborger presented the order request from Navrat's for the yearly purchase of paper in the amount of \$1,452.

Appraiser

Teresa Wells presented the agreement with Kimble Mapping for the Elk County Appraiser's and NG-911 GIS maintenance. Commissioner Kaminska moved and Commissioner Coble seconded the motion to enter into agreement with Kimble Mapping for the Elk County Appraiser's and NG-911 GIS maintenance in the amount of \$5,500. Motion carried 3-0.

Emergency Management

Beth Koehler stated Lonnie Stieben with SKT contacted her regarding a small grant that would be available for COVID-19 expenses. Mrs. Koehler said the sneeze guards were used as the expense item and a check has been received in the amount of \$2,000 from the Better Together Fund. The County would like to thank the Better Together Fund for their contribution. Mrs. Koehler is coordinating PPE kits for local organizations.

Public Works

Road

Don Sanders stated the tubes for the low water bridge on Road 7 will be here tomorrow and the road will be closed temporarily. The County will need temporary easements from four landowners while the bridge on Road 18 is being worked on. All four landowners are seeking compensation for the temporary easement. The Commission stated a fair compensation would be \$75.00 for one acre of land not to exceed \$100.00. The box culvert is being replaced on Cyclone Road between Road 6 & 7. The road will be closed temporary while work is being completed. Tubes on Road 4 on Eagle Head have been cleaned out so they can drain properly. Mr. Sanders stated a close out call with the Department of Labor was held last Wednesday in which Kerry Harrod was present for. There were no violations found.

Maintenance

Don Sanders stated exterior painting of the Sheriff's Office is going on this week. The air conditioning unit replacement for the second floor on the office side is scheduled with Mr. Carlson the second week of July. The generator install is still being worked on with Evergy.

Recycling

There will be no recycling in Longton this week due to the holiday.

County Clerk

Kerry Harrod presented the Advantage Computer prepaid contract. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the prepaid contract with Advantage Computer in the amount of \$5,000. Motion carried 3-0. A special meeting will be held for the 2019 audit report and 2021 budget prep July 21, 2020 at 10:00 a.m. The 2020 primary election canvas will be held on August 12, 2020 at 10:00 a.m. in the Commissioner's room.

Internet Service NE Radio Communication Tower

Beth Koehler stated there are a couple different options for internet. The County can connect into Flint Oaks for a one-time fee or set up their own internet for \$75.00 a month. The fee for Flint Oaks has not been determined at this time. Commissioner Kaminska moved and Commissioner Coble seconded the motion to authorize expenditure for connecting to the Flint Oak internet system for the northeast tower for a service charge with KwiKom not to exceed \$1,000. Motion carried 3-0.

EMS/Health Facility Discussion

Discussion was had with Randy Johnson with Morton Buildings regarding the plans of the facility. Mr. Johnson will make a few changes on the plans and email Kerry the information on the soil sample company.

2021 Budget Requests

The 2021 Budget Requests are as follows:

EMS \$285,000, Emergency Management \$37,330, Sheriff \$462,966.06, Health \$101,000, County Clerk \$76,338, Election \$70,020, Register of Deeds \$73,275, Conservation District \$12,000, Recycling \$22,600, Appraiser \$157,325, District Court \$72,665, County Attorney \$77,177, Council on Aging \$67,070, County Treasurer \$114,800, Road \$1,778,589, Special Bridge \$120,750, Noxious Weed \$143,000, and Maintenance \$115,500.

CARES Act Resolution 20-11

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve Resolution 20-11 The Elk County Coronavirus Relief Fund Resolution which will authorize the county to receive funding in the amount of \$506,713 to offset expenses related to COVID-19 in Elk County. Motion carried 3-0. To view this resolution, go to www.elkcountyks.org. Commissioner Kaminska moved and Commissioner Coble seconded the motion to designate Rachel Ware as the primary contact for the SPARK/CARES Initiative. Motion carried 3-0.

COVID-19 County Declaration

Beth Koehler stated the COVID-19 Declaration will expire on July 16, 2020. The Commission would like to extend the declaration. Mrs. Koehler will present it at the next meeting.

Executive Session 2:55 p.m.

Commissioner Coble moved and Commissioner Kaminska seconded the motion to go into executive session for 5-minutes to discuss non-elected personnel with Kerry Harrod and Paul Dean present. Motion carried 3-0.

Back in session 3:00 p.m.

Action: Commissioner Coble moved and Commissioner Kaminska seconded the motion to raise Melody Lyman wages to \$13.44 an hour. Motion carried 3-0.

Executive Session 3:00 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 15 minutes to discuss legal matters with Don Sanders and Paul Dean present. Motion carried 3-0.

Back in session 3:15 p.m.

No action taken.

Executive Session 3:15 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 5-minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:20 p.m.

No Action taken.

Abatement

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve abatement number RE20-39. Motion carried 3-0.

Warrants

The warrant fund totals are as follows:

County General \$40,160.68, Ambulance \$991.72, Fire Equipment Reserve \$7,947.00, Rural Fire District \$131.59, Health \$205.04, Mental Health \$9,090.76, Intellectually Disabled \$6,136.14, Road \$41,876.73, Service Program for the Elderly \$16,918.56, Special Bridge \$3,522.22, Noxious Weed \$32,517.11, and County Equipment Reserve \$3,092.00. Chairman Evans moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$162,589.55. Motion carried 3-0.

Resolution 20-12

Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve Resolution 20-12. Motion carried 3-0. To view this resolution, go to www.elkcountyks.org.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 4:20 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)