

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
November 29, 2021

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/81154391320?pwd=ROpxSk1BZlpuWjA3TjR1WkUxMlZZUT09>
select join meeting and enter meeting ID: 811 5439 1320 Password: 927700

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting November 8, 2021

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

SCKAAA Delegate

American Rescue Plan

Fence on Rd 14 North of Pioneer

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – InAlert – Mark Stones

2:30 p.m. – Executive Session Legal – Rural Fire

2:45 p.m. – Copy Machine Quotes – Stephanie Ollenborger

3:00 p.m. – Executive Session Non-Elected Personnel- EM

3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Beth Koehler, EM

Stephanie Ollenborger, ROD

Jill Gillett, Co Atty

Kandy Dowell, Health

Kristina Kraft, Treas Office

Kaye Spooner

Ken Mitchell, EMS

Don Sanders, Public Works

Todd Winscher, R Fire

Jenifer Clatt, EMS

Miranda Bruening, HB&K

Call to Order

Chairman Hendricks called the regular meeting of November 29, 2021 to order at 1:00 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the November 8, 2021 regular meeting as presented. Motion carried 3-0.

Public Forum

Kaye Spooner of Grenola stated she would like the Sheriff's Department to reconsider doing self-audits on policies and procedures. Mrs. Spooner would like to see a committee of interested citizens conduct the audit.

EMS

Ken Mitchell presented the monthly report for October. The EMS department had 23 runs with collections totaling \$14,922.36. Mr. Mitchell also presented bids for a security system at the new facility from Protec and InAlert. Mr. Mitchell would like to amend the EMS budget by \$15,000. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve an estimate from Lowes to purchase two refrigerators, electric range, dryer and a dishwasher for the EMS Facility in the amount of \$3,626.15. Motion carried 3-0.

Executive Session 1:20 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for legal matters for 10 minutes with Todd Winscher, Jill Gillett and Paul Dean present. Motion carried 3-0.

Back in session 1:30 p.m.

No action.

Register of Deeds

Stephanie Ollenberger presented the monthly report for October. They had a total of 54 instruments recorded and a total deposit of \$2,305.25.

Health

Kandy Dowell stated there are eight active COVID-19 cases. Mrs. Dowell would like to amend the Health Department budget by \$10,000.

Rural Fire

Todd Winscher stated the baby blue rescue truck is still in the shop due to transmission issues.

County Clerk

Kerry Harrod stated the Elk County Christmas Party will be December 10, 2021 at 6:00 p.m. at the Grenola Community Building.

Public Works

Road

Don Sanders stated Justin McCoy was hired to work at the Howard Shop.

A discussion was had regarding dust control on Limestone to Harshman Quarry.

Noxious Weed

Mr. Sanders stated they have been spot treating teasel and mowing.

Maintenance

Mr. Sanders presented a quote from Foley for a control module for the Courthouse generator in the amount of \$2,195. The Commission agreed to have Mr. Sanders order the control module for the generator.

EMS/Health Facility

Discussion was had regarding change orders on light fixtures in the ambulance bay. The next site meeting will be Friday at 9:00 a.m.

American Rescue Plan

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to journal entry \$234,148.45 from the American Rescue Act Fund to the County General Fund to pay for part of the construction of the EMS/Health Department building. Motion carried 3-0.

Fence on Road 14 North of Pioneer

The Commission agreed by consensus to have County Counselor Paul Dean send the map and letter stating Mr. Wiseman has 30 days to move the fence out of the County right of way to Mr. Stout.

InAlert Technology

Jay Strucker of InAlert Technology presented a bid for the security system at the new EMS/Health Facility in the amount of \$19,156.56.

Protec Security Services

Mark Payne of Protec Security Services presented a bid for the security system at the new EMS/Health Facility in the amount of \$7,886.05.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept the bid Protec Security Services for the cameras and monitoring for the new EMS/Health Department Facility in the amount of \$7,886.05 and a \$45.00 monthly contract fee. Motion carried 3-0.

Copy Machine Quotes

Discussion was had regarding purchasing a new copy machine. The current contract with Century will end in March 2022. The Commission will wait until March to make a discussion on the purchase of a new copy machine.

Executive Session 3:00 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 15 minutes to discuss non-elected personnel with Beth Koehler and Paul Dean present. Motion carried 3-0.

Back in session 3:15 p.m.

No action taken.

Executive Session 3:25 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 5 minutes for legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:30 p.m.

No action taken.

Kansas Association of Counties

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to delegate Shari Kaminska to be Elk County's Voting Delegate for the KAC special election to approve KAC bylaws on January 5, 2022. Motion carried 3-0.

Commission Discussion

Discussion was had regarding combining Elk and Chautauqua County Health Departments. Commissioner Kaminska will be attending the Chautauqua County Commission Meeting tomorrow at 9:30 a.m. by telephone.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to pay the warrants in the amount of \$137,913.85. Motion carried 3-0.

Payroll

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the November payroll in the amount of \$225,754.48. Motion carried 3-0.

Employee Christmas Party & Bonus

It was determined by consensus that the Employee Christmas Party will be held December 10, 2021 at the Grenola Community Building at 6:00 p.m. with the Commission providing steaks. It was also determined by consensus that bonuses of \$50 for part-time employees and \$100 for full-time employees will be on the November payroll.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:05 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III