

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
March 14, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/87580809664?pwd=VjJsUy9wUjE2ZGJESmM2djM2SG1KUT09>

select join meeting and enter meeting ID: 875 8080 9664 Password: 936773

Regularly Scheduled Meeting

1:05 p.m. - Call to Order

Minutes Approval – Regular Meeting February 28, 2022

1:10 p.m. – Public Forum

1:25 p.m. – Department Reports

Old Business:

American Rescue Plan

30 by 30 Plan

Neighborhood Revitalization Program

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – Procurement Policy

2:30 p.m. – Possible Close of Road 4

2:45 p.m. – Resolution 05-06 Dangerous Dogs

3:00 p.m. –

3:15 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

John Walker, Sheriff

Stephanie Ollenborger, ROD

Beth Koehler, EM

Jenifer Clatt, EMS

Kandy Dowell, Health

Joanna Hunter, City of Howard

Todd Winscher, R Fire

Don Sanders, Public Works

Ken Mitchell, EMS

Teresa Wells, Appraiser's Office

Miranda Bruening, HB&K

Kaye Spooner

Call to Order

Chairman Hendricks call the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the regular meeting minutes of February 28, 2022 as presented. Motion carried 3-0.

Public Forum

Kaye Spooner stated she has decided not to bring a resolution before the commission regarding the canvass of the voter roll.

Commissioner Kaminska stated there was a very good crowd for the open house at the new EMS/Health facility.

Chair Hendricks read a letter for the Elk County Council on Aging. The Elk County Council on Aging would like the Commission to attend their meeting on May 26, 2022 at 10:30 a.m.

A letter was received stating that several people do have unclaimed property and they need to contact the Treasurer's Office.

EMS

Ken Mitchell presented the report for February. There were 17 total runs with total collections being \$16,657.44.

Register of Deeds

Stephanie Ollenborger presented the report for February. They had a total of 40 instruments recorded and a total deposit of \$2,101.50. Mrs. Ollenborger stated she will be going to the Register of Deeds Conference June 14-17 in Salina.

Rural Fire

Todd Winscher stated there was one fire during the red flag day which was caused by a brush pile burnt two days prior.

Emergency Management

Beth Koehler stated the Foreign Animal Disease Exercise will be on March 24th at 6:00 p.m. at the Cox Building.

Public Works

Road

Don Sanders presented the reports and maps from the last 2 weeks of work and bids for 2 new crew trucks. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to authorize the purchase of a F350 super cab pickup to use for a crew vehicle for the Public Works Department in the amount of approximately \$50,000. Motion carried 3-0.

Noxious Weed

Mr. Sanders present 2 reports. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the 2022 Noxious Weed Management Plan and submit it to the State. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the 2021 Noxious Weed Annual Report and submit it to the State. Motion carried 3-0.

Maintenance

Mr. Sanders stated they are still having problems with the Sheriff's Office generator but they hope to have it fixed by the end of the week.

County Clerk

Kerry Harrod stated the Southeast Kansas County Officials Regional meeting will be Thursday, March 17, 2022 at Anderson County.

30 By 30 Plan

Paul Dean will create a resolution in opposition to the 30 by 30 Plan.

Neighborhood Revitalization Plan

Appraiser Jeremy McCulley will be at the next meeting to discuss the Neighborhood Revitalization Plan.

Procurement Policy

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adopt resolution 22-03 which is a supplemental procurement procedure. Motion carried 3-0.

Possible Close of Road 4 North

Discussion was had regarding Road 4 and possible options.

EMS/Health Facility

Miranda Bruening with HB&K said the substantial completion agreement was signed on March 11, 2022. The next pay application will be the first meeting in April. The one-year warranties are in place as of March 11, 2022. An 11- month review meeting will be set up with Accel.

Resolution 05-06 Dangerous Dogs

Discussion was had regarding the resolution. Further discussion will be had at the next meeting.

Executive Session 3:10 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:20 p.m.

No action taken.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the warrants in the amount of \$95,718.07. Motion carried 3-0.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 3:48 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III