

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

April 14, 2025

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/81361699164?pwd=Wuw0Ly0b2VbBcgBdgPbeo50fWf8sRA.1>

select join meeting and enter meeting ID: 813 6169 9164 Password: 449866

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Pledge of Allegiance & Prayer

Minutes Approval – Regular Meeting Minutes of March 31, 2025

Public Forum

Department Reports

Ambulance

Appraiser

Emergency Management

Health

Public Works

Register of Deeds

Community Development

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

County Attorney

Old Business:

Real Estate @ 1285 Evergreen, Moline

Community Building Solutions Contract

New Business

2:00 p.m.

Elk County Community Foundation – Brandi Mast

AirMedCare – Kyla Olson-McCabe

Emergency Management Vehicle Purchase – Erica Cordell

Executive Session Legal - Commission

Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Perry Russell, District I

Doug Hendricks, District II

Jake Liebau, District III

County Counselor: Paul Dean

County Clerk: Kerry Harrod

Others:

Todd Winscher, Rural Fire

Stephanie Ollenborger, ROD

Gillian Beaumont, EMS Director

Chris Miller, Deputy Appraiser

Nick Miller, Noxious Weed

Stefni Hebb, Deputy Clerk

Marty Hunter, Howard State Bank

Kyla Olson-McCabe, AirMedCare

Don Sanders, Public Works

Erica Cordell, EM

John Walker, Sheriff

Kristina Kraft, Deputy Treasurer

Malarie Chamberlain, Payroll Clerk

Kaye Spooner

Brandi Mast, Ek Co Community Foundation

Call to Order

Chairman Hendricks called the regular meeting to order at 1:00 p.m. Commissioners Liebau and Russell were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of March 31, 2025 as presented. Motion carried 3-0

Public Forum

Kaye Spooner spoke of changes within the election rules.

EMS

Gillian Beaumont presented the report for March. There were 22 total runs with total collections being \$13,612.21. The new washer has been installed. Mrs. Beaumont stated we have been awarded all three of the items requested from the KRAFT grant in the amount of \$19,148 and the County match is \$6,382.

### Emergency Management

April 2, 2025 Erica Cordell conducted a weather presentation for Mrs. Daughtery's 4<sup>th</sup> grade class at West Elk. April 3, 2025 Ms. Cordell attended the monthly KEMA meeting in Woodson County. April 7, 2025 the storm siren test had no issues. Mrs. Weber, with West Elk, had the junior high kids who participated in the tabletop activity, do a feedback form and overall, it had very positive reviews. There were five questions asked and the kids did a great job giving feedback. April 11, 2025 Ms. Cordell picked up the new EM vehicle. There will be no LEPC meeting this Thursday April 17<sup>th</sup>. The next LEPC meeting will be July 17<sup>th</sup> at 6:30 p.m. at the Cox Building. Ms. Cordell presented the Regional Hazard Mitigation Plan for Elk County Rural Fire. Commissioner Russell moved and Commissioner Liebau seconded the motion to adopt resolution 25-04 which allows Elk County Rural Fire to be in the Regional Hazard Mitigation Plan. Motion carried 3-0.

### Public Works

#### Road

Don Sanders presented progress reports. The district 4 meeting is this Thursday at Chaunte. The Local Consult meeting is scheduled for October. Mr. Sanders stated he will be purchasing asphalt for \$67 a ton from the Highway project. The aprons have been poured on the Green Ranch Bridge, but we are still waiting on FEMA funds.

#### Recycling

The recycling trailer has been shut down at the Howard location due to trash being put in the bins. The E-Waste and Hazardous Material cleanup is scheduled for Saturday, June 28, 2025 at the Rodeo Grounds.

### Register of Deeds

Stephanie Ollenborger presented the report for March 2025. They had a total of 47 instruments recorded and a total deposit of \$2,718.75.

### Sheriff

John Walker stated Bryce Signer will be finished with the academy June 13, 2025. George Stubblefield and Travis Cassity who are part-time employees will be at the academy this week and next week. Levi Nichols has been hired as a part-time deputy. Jake Circle was been hired as a dispatcher.

### Emergency Management Vehicle Purchase

Commissioner Russell moved and Commissioner Liebau seconded the motion to approve the lease purchase agreement with the Howard State Bank for a 2024 Dodge Durango in the amount of \$37,125.74. Motion carried 3-0.

### RE @ 1285 Evergreen, Moline

Discussion was had regarding the clean up of the property.

### Community Building Solutions Contract

A separate call was made to each commissioner by County Clerk Kerry Harrod to get the Community Building Solutions contract approved. The outcome was 3-0 in favor of approving the contract. Chairman Hendricks signed the contract and it was emailed to Jacob Hurla. County Clerk Kerry Harrod stated a project tax exemption certificate was applied for through the State and was also sent to Mr. Hurla.

### Elk County Community Foundation

Brandi Mast stated the Elk County Community Foundation is a non-profit, funded through grants and fund raisers. Elk County Community Foundation's goal is to improve the quality of life for residents of Elk County through a lot of different means. Mrs. Mast said they have been fortunate the last 2 years to have received a matching grant through the Patterson Family Foundation. Last year about thirty grants were given out to different organizations. Mrs. Mast has been working with Community Development Director Diane Cucar on setting up food pantries throughout the county.

### AirMedCare

Kyla Olson-McCabe attended the meeting to offer a membership to the county for all employees at a discounted rate for life flights. Commissioner Liebau moved and Commissioner Russell seconded the motion to enter into an agreement with AirMedCare for full-time and part-time employees at \$75.00 per employee a year. Motion carried 3-0. This benefit will be paid fully by the County.

### Executive Session 2:06 p.m.

Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for non-elected personnel to discuss wages with Sheriff Walker and County Counselor Paul Dean present not to return to open session until 2:11 p.m. Motion carried 3-0.

Back in session 2:11 p.m.

Action: Commissioner Russell moved and Commissioner Liebau seconded the motion to increase Teely Signer's hourly wage from \$15.38 to \$16.38 for completing the training. Motion carried 3-0.

### Executive Session 2:13 p.m.

Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for attorney client privileges for legal issues with Sheriff Walker, County Clerk Kerry Harrod and County Counselor Paul Dean present not to return to open session until 2:24 p.m. Motion carried 3-0.

Back in session 2:24 p.m.

No action taken.

Executive Session 2:25 p.m.

Commissioner Russell moved and Commissioner Liebau seconded the motion to recess into executive session for attorney client privileges for legal issues with Sheriff Walker, County Clerk Kerry Harrod and County Counselor Paul Dean present not to return to open session until 2:30 p.m. Motion carried 3-0.

Back in session 2:30 p.m.  
No action taken.

Executive Session 2:31 p.m.

Commissioner Liebau moved and Commissioner Russell seconded the motion to recess into executive session for attorney client privileges for legal issues with County Counselor Paul Dean present not to return to open session until 2:46 p.m. Motion carried 3-0.

Back in session 2:46 p.m.  
No action taken.

Everon

Discussion was had regarding the Everon Alarm System for the courthouse. Commissioner Russell moved and Commissioner Liebau seconded the motion to enter into an agreement with Everon for a thirty-six-month agreement in the amount of \$4,726.72 with a recurring service charge of \$33.20 per month for an alarm system in the courthouse. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Russell seconded the motion to approve the warrants in the amount of \$202,756.98. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Russell seconded the motion to adjourn at 2:56 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Perry Russell, District I

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Doug Hendricks, District II(Chairman)

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Jake Liebau, District III