

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
SEPTEMBER 26, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/85924066605?pwd=TzI4cWRHMHVlaNko5UEYxeStCVXdSUT09>

select join meeting and enter meeting ID: 859 2406 6605 Password: 025462

1:00 p.m. – Rural Fire Budget Hearing

Regularly Scheduled Meeting

1:10 p.m. - Call to Order

Minutes Approval – Regular Meeting September 12, 2022  
Special Meeting September 19, 2022

1:10 p.m. – Public Forum

1:15 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Event Center Report

Wage Scale

New Business

2:00 p.m. – Red Cross Services – Deb Brinegar

2:15 p.m. – SEED Grant – Karen, Howard Library & Diane, Moline Library

2:30 p.m. – Audit Report – Phil Jarred

2:45 p.m. – Executive Session Non-Elected Personnel - EM

3:00 p.m. – Executive Session Non-Elected Personnel - Appraiser

3:15 p.m. –

3:30 p.m. – Commission Discussion

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: SEK Dist. Meeting 09-29-22 @ 8:00am

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean (zoom)

Others:

Stephanie Ollenborger, ROD

Beth Koehler, EM

Todd Winscher, Rural Fire

Teresa Wells, Deputy Appraiser

Stefni Hebb, Deputy Clerk

Perry Russell

Diane Cucar, Moline Library

Randy Dick, Kaw Valley Ins.

Don Sanders, Public Works

John Walker, Sheriff

Jenifer Clatt, EMS

Kristina Kraft, Deputy Treasurer

William Bischoff

Cathy Mitchell, City of Longton Clerk

Karen, Howard City Library

Hailey Marple, Kaw Valley Ins.

Call to Order

Chairman Hendricks called the Rural Fire Budget Hearing to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean (zoom).

Rural Fire Budget Hearing

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to accept the 2023 Rural Fire Budget as presented. Motion carried 3-0.

Adjournment

Rural Fire Budget Hearing was adjourned at 1:05 p.m.

Call to Order

Chairman Hendricks called the regular meeting to order at 1:05 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean (zoom).

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of September 12, 2022 as amended. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the special meeting minutes of September 19, 2022 as presented. Motion carried 3-0.

#### Public Forum

The mayor of Longton City Cathy Mitchell would like the Commissioners to sign a letter of support for the TEFFI SEED Grant. The Commission stated they would be happy to support the City of Longton. Mayor Mitchell will prepare a letter of support for the Commission to sign. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign the letter of support for the TEFFI SEED Grant for the Longton City projects. Motion carried 3-0.

#### Sheriff

Sheriff Walker presented a bid for a 2020 Dodge Durango. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to purchase a 2020 Dodge Durango from the Kansas Highway Patrol Fleet Sales in the amount of \$29,600. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept the bid from the Bank of Commerce to finance the 2020 Dodge Durango for a loan amount of \$29,600 at an interest rate of 5.5% for 3 years. Motion carried 3-0.

#### Rural Fire

Todd Winscher stated the command vehicle is in the shop at Winfield having work done on the air conditioner.

#### Emergency Management

Beth Koehler stated they are going to start the Emergency Operations Plan Review this Wednesday. The next Local Emergency Planning Committee meeting will be October 13, 2022. The Hazard Mitigation Grant Projects are due October 14, 2022.

#### Register of Deeds

Stephanie Ollenborger stated there are letters being sent to landowners wanting to purchase their property. These letters are a scam. Please contact the Register of Deeds Office if you have question.

#### Public Works

##### Road

Discussion was had regarding the Green Ranch bridge. Don Sanders stated the estimate from Starbuck is \$180,000 with the County doing the dirt work. There will be \$50,000 coming in from FEMA for the aprons. The total cost for the County would be \$130,000. This project will be paid out of the Special Bridge fund. Mr. Sanders said gravel is being laid on Road 23 and Turkey going south to Quail. Mr. Sanders stated he has hired Miranda with Echelon Arch & Design to prepare a spec sheet for a new County shop building.

##### Noxious Weed

Don Sanders stated the annual report is being worked on.

#### Red Cross Services

Deb Brinegar who is a community volunteer for the American Red Cross was here today to speak about the services the Red Cross offers communities.

#### TEFFI SEED Grant

Diane Cucar of the Moline Library and Karen with the Howard City Library were present to speak on the TEFFI SEED Grant from the Department of Commerce they are applying for. They would like the Commission to sign the letter of support they presented. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to sign a letter of support for the TEFFI SEED Grant for the Moline and Howard Libraries. Motion carried 3-0.

#### Kaw Valley Insurance

Hailey Marple and Randy Dick presented a benefits presentation. Discussion was had regarding our current insurance and what Kaw Valley offers. Kaw Valley Insurance would like to give the County a quote on Health and Dental Insurance.

#### Executive Session 2:46 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel to include Beth Koehler and Paul Dean (phone) and will not return to open session until 2:57 p.m. Motion carried 3-0.

Back in session 2:57 p.m.

No action taken.

#### Executive Session 3:00 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss non-elected personnel to include Teresa Wells and Paul Dean (phone) not to return to open session until 3:10 p.m. Motion carried 3-0.

Back in session 3:10 p.m.

No action taken.

#### Commissioner Discussion

Commissioner Kaminska stated she did finish the application for the Rural Champion Program Grant. It is a \$20,800 grant to help pay the wage of an individual doing economic development work.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$92,973.20. Motion carried 3-0.

Executive Session 3:33 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss potential acquisition of real property not to return to open session until 3:40 p.m. to include Paul Dean (phone). Motion carried 3-0.

Back in session 3:40 p.m.

No action taken.

Land Contract

Kerry Harrod presented the contract for sale and purchase of a piece of property south of the new EMS/Health facility. Ms. Harrod will send it to West Elk USD #282 for their review.

Pet Policy

Kerry Harrod presented a pet policy to be reviewed. Paul Dean will assign the policy a number and insert it into the policy handbook.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 4:20 p.m. Motion carried 3-0.

ATTEST:

\_\_\_\_\_  
Kerry E. Harrod  
Elk County Clerk

\_\_\_\_\_  
Shari Kaminska, District I

\_\_\_\_\_  
Doug Hendricks, District II (Chairman)

\_\_\_\_\_  
Jake Liebau, District III