

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
MAY 9, 2022

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/84383360556?pwd=dXdOcGdmTUhmUm5jUIMyUTNFT0trZz09> select  
join meeting and enter meeting ID: 843 8336 0556 Password: 538349

12:00 p.m. – Planning Session for EMS Dept

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting April 25, 2022

1:05 p.m. – Public Forum

1:10 p.m. – Department Reports

Old Business:

Neighborhood Revitalization Program

Certified Sites

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K

2:15 p.m. – Executive Session Non-Elected Personnel

2:30 p.m. –

2:45 p.m. –

3:00 p.m. – EMS Discussion

3:15 p.m. – Commission Discussion

3:30 p.m. – Executive Session Non-Elected Personnel

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: Council on Aging Meeting May 26, 2022 @ 10:30am

Call to Order:

Chairman Hendricks call the planning session to order at 12:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod.

Planning Session EMS Department

Discussion was had on rates charged by the EMS Department per run and ways to get individuals interested in hiring on to the EMS Department. The EMS Department is in need of part-time and full-time employees to reduce overtime of current employees.

Recess 12:50 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to recess until 1:00 pm. Motion carried 3-0.

Commissioners Present:

Shari Kaminska, District I

Doug Hendricks, District II

Jake Liebau, District III

County Clerk: Kerry Harrod

County Counselor: Paul Dean

Others:

Ken Mitchell, EMS

John Walker, Sheriff

Kandy Dowell, Health

Stefni Hebb, Clerk's Office

Malarie Chamberlain, Clerk's Office

Beth Koehler, EM

Rachel Ware, Treasurer

Stephanie Ollenborger, ROD

Jenifer Clatt, EMS

Skylar Harrod, Public Works

Teresa Wells, Appraiser's Office

Call to Order

Chairman Hendricks call the meeting to order at 1:00 p.m. Commissioners Kaminska, Hendricks and Liebau were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the regular meeting minutes of April 25, 2022 as presented. Motion carried 3-0.

### EMS

Ken Mitchell presented the monthly report for April. There were 12 total runs with total collections being \$9,962.51. Mr. Mitchell stated the overhead doors are still not working correctly and the company has been notified. The leaks in the roof have been repaired. Mr. Mitchell has sent out 5 bid specs. One has been declined and the four others are still open. The bid specs are due by the end of May.

### Sheriff

John Walker present Paul Dean with a list of impound vehicles to get the process started to get the county yard cleaned up. Sheriff Walker stated the new phones are installed at the Sheriff's Office. The hole for the tower has been dug and the tower is set in place but has not been concreted in yet. The tour of the Kay County jail will be tomorrow at 1:00 p.m.

### Register of Deeds

Stephanie Ollenborger presented the monthly report for April. They had a total of 45 instruments recorded and a total deposit of \$2,992.75.

### County Clerk

Kerry Harrod stated she was at the KCCEOA Conference in Salina last week.

### Health

Kandy Dowell presented quotes for a generator for the new facility. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept the bid from Carlson's Services LLC for a generator for the new EMS/Health facility in the amount of \$28,385.82. Motion carried 3-0.

### Public Works

#### Road

The cement has washed out again by the Green Ranch. Don Sanders is working on the county shop specs. Two bids were presented for flooring in the Extension Building. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to accept the bid from Alan's Carpet & Flooring to install new carpeting in the rural fire extension office in the amount of \$1,960.00 with the extension office paying half of their portion. Motion carried 3-0. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to accept the bid from Alan's Carpet & Flooring in the amount of \$4,092.32 to install new flooring in the old cafeteria in the extension building. Motion carried 3-0.

### Executive Session 1:35 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 5-minutes to discuss potential disposition of real property with Paul Dean present. Motion carried 3-0.

Back in session 1:40 p.m.

No action.

### Executive Session 1:49 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 5-minutes to discuss non-elected personnel with Rachel Ware and Paul Dean present. Motion carried 3-0.

Back in session 1:54 p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to hire Jessica Kessler in the Treasurer's Office at a beginning wage of \$12.00 an hour. Motion carried 3-0.

### EMS/Health Facility

Miranda Bruening stated she is working with Accel to get a revised pay application for the next meeting.

### Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the bills in the amount of \$133,108.27. Motion carried 3-0.

### Payroll

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the April payroll in the amount of \$223,149.89. Motion carried 3-0.

### Executive Session 2:25 p.m.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 15 minutes to discuss non-elected personnel with Jill Gillett and Paul Dean present. Motion carried 3-0.

Back in session 2:40 p.m.

No action taken.

### Commission Discussion

The E-Waste will be this Saturday at the Elk County Rodeo Grounds. Discussion was had regarding Elk Falls City wanting help repairing some city roads.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 2:55 p.m. Motion carried 3-0.

ATTEST:

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Kerry E. Harrod  
Elk County Clerk

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Shari Kaminska, District I

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Doug Hendricks, District II (Chairman)

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Jake Liebau, District III