

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
AUGUST 31, 2020

If you would like to attend the meeting via zoom go to:
<https://us02web.zoom.us/j/85240235584?pwd=dE5KWkZSRmFPYzdsNjcrYkpjdnk5Zz09> select join
meeting and enter meeting ID: 852 4023 5584 Password: 457763

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – August 10, 2020 Regular Meeting
August 12, 2020 Special Meeting
August 24, 2020 Special Meeting

1:10 p.m. – Public Forum
1:25 p.m. – Department Reports

Old Business:
Communication Tower

New Business
2:00 p.m. – Business Grant Program Application
2:30 p.m. – Fence Viewing Request - Hendricks
2:45 p.m. – EMS/Health Facility
3:15 p.m. – Commissioner Discussion

Abatements:
Presentation of Claims
Other
Adjournment
Future Events:

Commissioners Present:
Shari Kaminska, District I
Alan Coble, District II
David Evans, District III (Chairman)

County Clerk: Kerry Harrod
County Counselor: Paul Dean

Others:
William Bischoff, Recycling
Todd Winscher, Rural Fire
Don Sanders, Public Works
Nancy Crum
Rochelle Cookson, Treas. Office
Kristina Kraft, Treas. Office
Doug Hendricks
Jackie Gomez

Jenifer Clatt, EMS
Jill Gillett, Co Atty
Stephanie Ollenborger, ROD
Erica Cordell, Co Atty Office
Beverly Signer, Health
Miranda Bruening, HB&K
Fabian Gomez

Call to Order

Chairman David Evans called the meeting to order at 1:00 p.m. in the Courtroom of the Courthouse. Commissioners Evans, Kaminska and Coble were all present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the August 10, 2020 regular meeting minutes as amended. Motion carried 3-0. Commissioner Coble moved and Commissioner Kaminska seconded the motion to approve the August 12, 2020 special meeting minutes as presented. Motion carried 3-0. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the August 24, 2020 special meeting minutes as presented. Motion carried 3-0.

Public Forum

The County received an award from KWORC for exceptional loss ratio for 2018. Elk County received third place in all of the KWORC Counties in the State regarding workman's compensation.

County Attorney

Jill Gillett stated she would like to purchase some equipment for the Sheriff's Office and reimburse Deputy Hansen for his purchase of a duty camera out of the diversion fund. Commissioner Kaminska moved and Commissioner Coble seconded the motion approve a \$350.00 expenditure to Clint Hansen from the diversion fund for reimbursement of a duty camera. An additional \$700.00 from the same fund to purchase two more duty cameras and an expenditure not to exceed \$500.00 to purchase testing kits and evidence bags. Motion carried 3-0.

EMS

Jenifer Clatt presented the monthly report for July. The EMS department had 33 runs with collections totaling \$12,494.22.

Rural Fire

Todd Winscher requested the use the ambulance barn after a new facility is built.

Public Works

Road

Don Sanders stated that the low water bridge on Road 7 has been completed under bid. The Federal Fund Exchange was used on this project in the amount of \$32,640. The Kansas Highway 99 resurfacing project will start this Thursday. The Road Department will be starting jobs using the asphalt millings from the resurfacing project on September 7, 2020. Discussion was had on the possible purchase later in the year of a new 1-ton shop truck and a new Western Star semi.

Noxious Weed

Don Sanders stated he would like guidance from the Commission on what direction they would like the department to go in regarding mowing. Mr. Sanders said there is no way to make every resident happy with the way the department is mowing and spraying. The Commission stated the RS Roads and the bus routes should be the priority.

Maintenance

Don Sanders stated the first phase of the courthouse generator install went well. There are some issues with the AC unit on the 3rd floor that will require the installation of larger ductwork. The Commission room is mechanically setup. Testing will be done before moving the meetings back downstairs. Mr. Sanders stated per the airport standards we can install reflectors instead of lights. It will take thirty-six reflective markers for the runway. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve the bid from JTI for reflective markers for the Elk County Airport in the amount of \$2,172 with an additional allowance for bases for the markers total not to exceed \$3,000. Motion carried 3-0. The Carriage House in Moline has been completely removed.

Emergency Management

Beth Koehler stated the radio test will be conducted this Thursday at 6:30 p.m. individuals involved will meet at the Sheriff's Office. Mrs. Koehler said everything is working at the northeast tower with the digital and analog radios.

Appraiser

Kerry Harrod presented the procedural compliance letter from the Director concerning substantial compliance for 2020. The letter stated Elk County has met the criteria and is determined to be in substantial compliance.

County Clerk

Kerry Harrod stated the letter that came from the Office of Recovery regarding the CARES money paying for ballot boxes has been sent to the Secretary of State's Office. The SOS Office stated we will not be expected to use our CARES Act funds for the ballot boxes. The ballot boxes we will be receiving will be paid for by the SOS's Office.

Business Grant Program Application

Commissioner Coble moved and Commissioner Kaminska seconded the motion to accept the Elk County Coronavirus Relief Fund Grant Application for Small Businesses or Non-Profit Organizations as presented. Motion carried 3-0. The application will be available at the County Clerk's Office and the City Offices.

EMS/Health Facility

The new plans were discussed with Miranda Bruening of HB&K Architects. Everyone was satisfied with the plans. The plans will be sent to the engineers to start their detail drawings.

KWORCC

The KWORCC annual meeting will be held October 14, 2020 immediately following the KAC annual conference via Zoom Conference. Chairman Evans moved and Commissioner Coble seconded the motion to nominate Commissioner Kaminska as the KWORCC voting delegate for Elk County. Motion carried 3-0.

Rural Opportunity Zone Student Loan Repayment Assistance Program

Kerry Harrod presented the 2020 ROZ invoice and report. Commissioner Kaminska moved and Commissioner Coble seconded the motion to approve payment of the ROZ invoice in the amount of \$6,000 instead of \$9,000. Motion carried 3-0.

Break 2:25 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to take a 5- minute break. Motion carried 3-0.

Back in session 2:30 p.m.

Fence Viewing Request Hendricks/Gomez

Doug Hendricks requested a fence viewing. Commissioner Kaminska moved and Commissioner Coble seconded the motion to schedule a fence viewing for ¼ mile of east-west fence between Doug Hendricks “Heisler” property and Fabian Gomez at 4:30 p.m. on Monday, September 14, 2020. Motion carried 3-0.

Executive Session 2:50 p.m.

Commissioner Kaminska moved and Commissioner Coble seconded the motion to go into executive session for 10 minutes to discuss legal matters with Paul Dean present. Motion carried 3-0.

Back in session 3:00 p.m.

No action taken.

Warrants

The warrant fund totals are as follows:

County General \$32,188.36, Ambulance \$1,054.37, Rural Fire District \$1,524.52, Health \$4,867.12, Road \$73,717.81, Special Bridge \$27,792.51, Noxious Weed \$6,845.95, Kansas 911 \$304.97. Commissioner Coble moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$148,295.61. Motion carried 3-0. The warrant fund totals for the SPARK/CARES Act are County General \$273.02. Chairman Evans moved and Commissioner Kaminska seconded the motion to pay the warrants in the amount of \$273.02. Motion carried 3-0.

Payroll

Commissioner Kaminska moved and Chairman Evans seconded the motion to approve the August payroll in the amount of \$208,360.97. Motion carried 3-0.

Adjournment

Commissioner Coble moved and Commissioner Kaminska seconded the motion to adjourn at 3:25 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Alan Coble, District II

David Evans, District III (Chairman)