

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
December 13, 2021

If you would like to attend the meeting via zoom, go to:

<https://us02web.zoom.us/j/87137652590?pwd=ekhnZlUwM3JEdG1kM0pWbEh4UG03UT09>
select join meeting and enter meeting ID: 871 3765 2590 Password: 509974

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Meeting November 29, 2021
Special Meeting December 7, 2021

1:10 p.m. – Public Forum
1:25 p.m. – Department Reports

Old Business:

Fence on Rd 14 North of Pioneer

New Business

2:00 p.m. – EMS/Health Facility- Miranda Bruening, HB&K
2:15 p.m. – American Rescue Plan Update - Ashley
2:30 p.m. – Executive Session Non-Elected Personnel
2:45 p.m. – Courthouse Tower Clock
3:00 p.m. – Executive Session Non-Elected Personnel
3:10 p.m. – Executive Session Legal
3:20 p.m. – Commission Discussion

Abatements: PP21-026, PP21-028, RE21-022, RE21-023, RE21-024, TK21-025, OIL21-029

Presentation of Claims

Other

Adjournment

Future Events:

Commissioners Present:

Shari Kaminska, District I
Doug Hendricks, District II
Jake Liebau, District III

County Clerk: Kerry Harrod
County Counselor: Paul Dean

Others:

Don Sanders, Public Works
Beth Koehler, EM
Jenifer Clatt, EMS
John Walker, Sheriff
Joe Love, Maintenance
Miranda Bruening, HB&K

Ken Mitchell, EMS
Stephanie Ollenborger, ROD
Kristina Kraft, Treas Office
Marissa Rivera, Treas Office
Kaye Spooner

Call to Order

Chairman Hendricks called the regular meeting of December 13, 2021 to order at 1:00 p.m. in the Courthouse. Commissioners Hendricks, Kaminska and Liebau were present as well as County Clerk Kerry Harrod and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the November 29, 2021 regular meeting as presented. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the December 7, 2021 special meeting as presented. Motion carried 3-0.

Public Forum

Discussion was had regarding the statewide housing needs assessment.

EMS

Ken Mitchell presented the monthly report for November. The EMS department had 20 runs with collections totaling \$16,847.23. Mr. Mitchell stated the first out truck is down due to a control module being out.

Register of Deeds

Stephanie Ollenborger presented the monthly report for November. They had a total of 46 instruments recorded and a total deposit of \$2,973.25. Discussion was had regarding the purchase of a new copy machine. The Commission would like to further the discussion at the next meeting. Mrs. Ollenborger asked if she could purchase a Christmas tree for downstairs for next year. The Commission gave the okay to purchase a Christmas tree.

Public Works

Road

Don Sanders presented reports. Mr. Sanders stated he has two grader operator positions open. The 2019 Category C FEMA reimbursement for roads and culverts should be received anytime in the amount of \$243,042.21. A letter was received from Maurice and Jackie Perkins regarding dust coming from Limestone due to the truck traffic going to and from the quarry. Chairman Hendricks will talk with Sam Harshman regarding this issue.

Rural Fire

The Rural Fire Department would like to have use of the old EMS Building when the new facility is finished. The Commission would like to go look at the building before making a decision.

Sheriff

John Walker presented his report for November. Sheriff Walker is still working to get equipment replaced and repaired from the lighting strike. Invoices have been sent to insurance for reimbursement. Sheriff Walker stated the sheriff's office generator is not starting correctly. Foley Equipment will be here next week to look at it. Sheriff Walker stated Amy Bliss has been hired as a deputy and will start work on December 27, 2021.

Executive Session 1:45 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 15 minutes to discuss non-elected personnel with Kerry Harrod and Paul Dean present. Motion carried 3-0.

Back in session 2:00 p.m.

Action: Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve Stefni Hebb as the new deputy county clerk increasing her pay to \$14.86 an hour. Motion carried 3-0.

EMS/Health Facility

Miranda Bruening, HB&K discussed change orders for seed and cabinets. Mrs. Bruening will be on site December 22, 2021 at 2:00 p.m. Ken Mitchell stated Protec will be at the facility to install security cameras Thursday or Friday.

American Rescue Plan

Ashley Osborn stated the survey has been finished and the results have been emailed. Ms. Osborn stated the County could use the \$234,148.45 on the new EMS/Health Facility under the revenue loss fund. The survey answers were reviewed.

Courthouse Tower Clock

The clock is not working due to the lighting strike and the lighting is poor. A quote was presented for the controller from Electric Time Company, Inc. Commissioner Kaminska moved and Commissioner Liebau seconded the motion to accept the quote from Electric Time Company, Inc. for repair of the Courthouse Clock in the amount of \$895 plus shipping and handling. Motion carried 3-0.

Executive Session 3:13 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes for non-elected personnel to include Sheriff John Walker and Paul Dean. Motion carried 3-0.

Back in session 3:23p.m.

Action: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to increase the hourly wage of Joseph Mueller from \$15.00 to \$16.00 due to graduating law enforcement training academy. Motion carried 3-0.

Executive Session 3:25 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss legal matters with Sheriff John Walker and Paul Dean. Motion carried 3-0.

Back in session 3:35p.m.

No action taken.

Commissioner Discussion

Discussion was had regarding an email list serve for each commission district through KAC to be able to connect with commissioners in the same district across Kansas.

Employee health insurance changes were discussed.

Employee cost of living increases were discussed.

Discussion was had regarding the selection for an industrial site. Chairman Hendricks will speak to the landowners and present at the next meeting.

Employee Cost of Living Increase

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to give a 3% across the board salary increase for all part-time and fulltime employees effective for January 2022 payroll. Motion carried 3-0.

Abatements

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve abatements PP21-026, PP21-028, TK21-025, OIL21-029. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to table the approval of abatements RE21-022, RE21-023, RE21-024 until next meeting. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the warrants in the amount of \$281,950.43. Motion carried 3-0.

Relocation of Meeting: Commissioner Kaminska moved and Commissioner Liebau seconded the motion to relocate the meeting to the EMS Building and adjourn from there. Motion carried 3-0.

The EMS and Rural Fire Building was viewed.

Adjournment

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to adjourn at 5:13 p.m. Motion carried 3-0.

ATTEST:

Kerry E. Harrod
Elk County Clerk

Shari Kaminska, District I

Doug Hendricks, District II (Chairman)

Jake Liebau, District III