

ELK COUNTY BOARD OF COMMISSIONERS  
Approved Minutes  
October 31, 2016

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – October 11th Regular Meeting  
October 20<sup>th</sup> Special Meeting

1:10 p.m. Public Forum

1:20 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursdays when requested by Dept. Heads)

Old Business:

County Credit Card  
Howard City Contract  
Rural Fire - tower on Jim Perkins' land  
Wage Scale

New Business

2:00 p.m. – John Walker, Elk County Sheriff's Office

2:15 p.m. – Council on Aging Letter of Support and  
Four County Mental Health Center Letter of Support

2:20 p.m. – Set date of election canvass – Nov 14?

2:30 p.m. – Dave Dillon of BC/BS

2:45 p.m. – Retirees Medical Insurance

3:00 p.m. – Resolution prohibiting use of stickers on election ballots

3:05 p.m. – Modify resolution 16-06 Regarding airport runway

3:10 p.m. – FMLA Request

3:30 p.m. –

Abatements:

Presentation of Claims

Other

Adjournment

Future Events: Nov. 15-17<sup>th</sup> – KAC Conference, Overland Park

Commissioners Present:

Shari Kaminska, District I

Gary D. Hebb, District II

K.E. Liebau, District III

County Clerk: Vicky D. Wedman

County Counselor: Paul Dean (1:05 p.m.)

Others:

Sharon Wagner, Road  
Neva L. Walter, Reg of Deeds  
Joe Love, Maint  
Kandy Dowell, Health  
Byrdee Milller, EMG Prep  
Barbara Clubine  
John Walker  
Paul Dean  
Dave Dillon

Alan Coble  
Teresa Wells  
David Evans  
William Bischof, Recycling  
Randy Lee  
Don Sanders  
Clinton Hansen  
Mike Cordell

Call to Order

Chairman Shari Kaminska called the regular meeting of October 31, 2016 to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman and Counselor Paul Dean.

Minutes Approval

Commissioner Hebb moved and Commissioner Kaminska seconded the motion to approve the regular minutes of October 11, 2016 as amended. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the Special Minutes of October 20, 2016. Motion carried 3-0.

Public Forum

Commissioner Kaminska read a letter of resignation from County Clerk Vicky Wedman stating her last day to be November 22, 2016.

Commissioner Kaminska thanked everyone who helped with the grant application preparation. Commissioner Liebau publicly thanked Earnie Lackey for his 8 years of service as Road Department Supervisor. Commissioner Hebb added his thanks. Lackey's last day of work was October 20<sup>th</sup>.

Road & Bridge

Sharon Wagner presented the bridge inspection report. Wagner reported that the Road Department's cash balance is approximately \$61,739 short of funding the Road Department budget for the rest of the year, possibly because anticipated FEMA reimbursements were denied.

Health

Kandy Dowell said the Health Department will be participating in another Community Health Assessment so she will be passing out surveys.

Emergency Preparedness

Byrdee Miller handed out information to the commissioners explaining the FEMA threshold amount.

### Maintenance

Joe Love is still trying to correspond with Kevin Mitchell of the City of Howard to get into the annex and have him show Love around the building.

### Recycling

William Bishof reported the recycling truck is in the repair shop getting a rebuilt transmission installed. The department took 4040 #'s of recyclables to Fredonia the last trip. He has hired Allen Jeffrey Smith.

Appraiser - No report.

Register of Deeds – No report.

### Sheriff

John Walker said the Sheriff's Department would like to update the computer system in their department. Right now they are running Microsoft Office 2000 and they would like to update to Microsoft Office 2015 which will cost \$168 per computer for 7 computers for a cost of \$1,120.00. They would also like to get a server to dump their videos and photos into; and get a new laptop in the booking room instead of a desktop. The total of this project will run around \$5,880.00 and would be purchased out of the Sheriff Equipment Reserve Fund.

### Tax Sale

Counselor Paul Dean said a tax sale will probably be held in the Spring of 2017.

### McCann Salt Lines

Counselor Paul Dean is to send a letter saying McCann has 30 days to contact the Road Department and commence burying lines.

### Weapons in Workplace Policy

The County Clerk is to get the policy placed in the Employee Policy Handbook.

### Ashenfelter/Ed Marabito Fence

The commissioners will view the fence again to see if it is satisfactory.

### Rural Fire Tower Contract

Commissioner Kaminska is to contact Jim Perkins regarding the proposed lease agreement.

### Elk County Council on Aging Letter of Support

Commissioner Liebau moved to send a letter of support to the Elk Council on Aging grant application for operating funds for their transportation program. Commissioner Kaminska seconded the motion and it passed 3-0.

### Letter of Support for Mental Health

Commissioner Liebau moved and Commissioner Hebb seconded the motion to sign a letter of support for Four County Mental Health Center's application to the Kansas Department of

Transportation to obtain operating assistance for KDOT vehicles and to obtain capital for replacement of older vehicles for SFY2018. Motion carried 3-0.

#### Election Canvass

Commissioner Kaminska moved to set the date of election canvass for November 14<sup>th</sup> following the regular commissioner meeting. Commissioner Hebb seconded the motion. Motion carried 3-0.

#### Executive Session

Commissioner Liebau moved to go into executive session with Paul Dean in attendance to discuss nonelected personnel for 10 minutes starting at 2:15 and returning to regular session at 2:25 p.m. Commissioner Hebb seconded the motion and it passed 3-0.

#### Executive Action

The meeting resumed at 2:32 p.m. Theresa Bishop has been hired in the County Clerk's Office and will receive \$11.00/hr with an increase after the new County Clerk is sworn in.

Commissioner Liebau moved to appoint Don Sanders as interim Road Supervisor until the position is advertised and filled with a rate increase of \$1/hr during this interim, retroactive to Monday, October 24th. Commissioner Hebb seconded the motion. Motion carried 3-0.

#### Blue Cross Blue Shield

Dave Dillon of BCBS of Kansas said the current rates will increase 13.04% in January 2017.

#### Resolution 16-11

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve Resolution 16-11 prohibiting the use of stickers for the purpose of placing a write-in name on any ballot cast in Elk County. Motion carried 3-0.

#### Resolution 16-06

Counselor Paul Dean is to modify Resolution 16-06 regarding airport runway use.

#### Warrants Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve warrants in the amount of \$51,863.83. Motion carried 3-0.

#### Payroll Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve payroll in the amount of \$196,454.85. Motion carried 3-0.

#### New Sheriff Deputy

Steven Soper has been hired as Deputy Sheriff.

#### Road Grader

Don Sanders said one of the graders has blown a gasket and is inoperable. The grader has 11,400 hrs on it. The commissioners said to fix it.

Executive Session

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session with Paul Dean in attendance to discuss nonelected personnel issues for 5 minutes beginning at 3:50 p.m. Motion carried 3-0.

Executive Session

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive Session to discuss nonelected personnel issues for 10 minutes with Paul Dean in attendance at 3:53p.m. Motion carried 3-0. The regular meeting resumed at 4:08 p.m.

Executive Action

The FMLA request is approved for Tammy Ashenfelter after she has used her sick and vacation hours.

Executive Session

Commissioner Liebau moved and Commissioner Hebb seconded the motion to go into another executive session with Tammy Ashenfelter for 5 minutes to discuss nonelected personnel issues to protect the privacy of identifiable individuals. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn at 4:30 p.m. Motion carried 3-0.

Meeting Reconvened

The meeting reconvened.

Executive Session

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go back into executive session for the privacy of nonelected personnel with Tammy Ashenfelter for 10 minutes beginning at 4:30 p.m. Motion carried 3-0. The regular meeting resumed at 4:40 p.m. No action was needed.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn at 4:40 p.m. Motion carried 3-0.

ATTEST:

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Vicky D. Wedman  
Elk County Clerk

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Shari Kaminska, Chairman

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Gary D. Hebb, District II

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K.R. Liebau, District II