

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes  
July 25, 2016

Regularly Scheduled Meeting

1:00 p.m. - Call to Order  
Minutes Approval – July 11th Regular Meeting

1:10 p.m. Public Forum

1:20 p.m. – Department Reports  
(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting as needed)

Old Business:

Rural Fire - tower on Jim Perkins' land  
Wage Scale  
Howard Twilight Manor

New Business

2:00 p.m. – Selection of Architect  
2:30 p.m. –  
2:40 p.m. – Policy for Guns in Courthouse  
2:45 p.m. – Historical Society Budget Request  
3:00 p.m. – Letter of Support – Four County JAG Grant  
3:30 p.m. –

Abatements:

Presentation of Claims  
Other  
Adjournment

Future Events: August 26<sup>th</sup> - S.E.K. Fall Meeting @ Hamilton High School

Commissioners Present:

Shari Kaminska, District I  
Gary D. Hebb, District II  
K.R. Liebau, District III

County Clerk: Vicky D. Wedman  
County Counselor: Paul Dean

Others:

Byrdee Miller, Emg Prep  
Neva L. Walter, Reg of Deeds  
Kenneth Mitchell, EMS  
Kandy Dowell, Health  
Joe Love, Maintenance  
Earnest Lackey, Road Sup

Sharon Wagner  
Randy Lee  
David Evans  
Alan Coble  
William Bischof, Recycling  
Don Sanders

Call to Order

Chairman Shari Kaminska called the regular meeting of July 25, 2016 to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman and Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the regular minutes of July 11, 2016 as amended. Motion carried 3-0.

Public Forum

Commissioner Liebau asked Counselor Paul Dean to write up a Petition for a Road Closing requested by Steve Marshall.

South Central Kansas Economic Development District (SCKEDD) is holding a Board Orientation on July 28<sup>th</sup> and August 25<sup>th</sup> and are encouraging county commissioners and other economic development directors and county leaders to attend.

#### Agenda Additions

Commissioner Kaminska modified the agenda to have the Road Department update at 2:00 followed by the Architect selection. Joe Love also asked for an executive session to be added.

#### Ambulance

Kenneth Mitchell presented the Ambulance Department's monthly report for June. They had 20 runs for a total of \$10,551.94.

#### Maintenance

Joe Love reported a leak in the upstairs women's bathroom. It appears to be coming down the outside of the chimney.

The load test has been done on the courthouse generator and the sheriff is forwarding the results to the fire marshal. Love said he will get the radiator cleaned. The generator at the nursing home will have to also be load tested annually. Love asked the commissioners to consider purchasing the Foley maintenance plan which includes the annual load test for the courthouse for \$890.94/yr and nursing home for \$1,374.18/yr.

#### Road & Bridge

Earnest Lackey said a bridge southwest of Longton on Dove did not pass inspection and will be closed.

Kaylee Schulte has been rehired in the Road Department.

Commissioner Kaminska said she noticed on the Kansas Department of Agriculture website that the pesticide application test is given about every month. Sharon Wagner is to check it out.

#### Recycling

William Bischof reported 3500#'s of recyclables were hauled to Fredonia. The baler fuse cracked during the lightning storm and has been fixed. Sixteen bales of cardboard are ready.

#### Skid Steer

Joe Love is authorized to bid up to \$600 for a set of skid steer forks on Purple Wave.

#### Online Banking

The Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve Rachel Ware, Morgan Burdette and Lori Winscher to access online banking view only privileges with Howard State Bank for Elk County Accounts 1090 and 81000970. Motion carried 3-0.

#### Fence Viewing Findings

Counselor Paul Dean is preparing the fence viewing findings for the record.

#### Architect Selection

Commissioner Liebau moved and Commissioner Hebb seconded the motion to accept the proposal of TEAM Architecture for the Howard Twilight remodeling project. Motion carried 2-1 (Kaminska opposed).

#### Weapons Policy

Counselor Paul Dean will review the KCAMP suggested policy for possible adoption for the employee policy handbook.

#### Historical Society

Commissioner Liebau moved and commissioner Hebb seconded the motion to tentatively approve the budget request from the Elk County Historical Society in the amount of \$1,000.00. Motion carried 3-0.

Budget Workshop

The commissioners scheduled a budget workshop for Wednesday, July 27<sup>th</sup>, at 1:00 p.m. with Phillip Jarred in attendance.

Election Canvass

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to schedule the Primary Election canvass of votes for August 8<sup>th</sup> following the Commissioners Meeting. Commissioner Hebb will appoint someone to fill his spot on the election canvass board since he will be absent. Motion carried 3-0. Commissioner Hebb will notify County Clerk Wedman of his appointment.

Executive Session

Commissioner Liebau moved to go into executive session at 2:45 p.m. for 10 minutes to protect the privacy of nonelected personnel with Joe Love and Counselor Paul Dean in attendance. Commissioner Kaminska seconded the motion. Motion carried 3-0.

Break

Commissioner Kaminska moved for a 10 minutes break, returning at 2:45 p.m. for executive session. Motion carried 3-0.

Executive Session – No action taken.

Abatement

Commissioner Liebau moved to approve Real Estate Abatement 2016-60, correction of data collection error. Commissioner Kaminska seconded the motion and it passed 3-0.

JAG Grant

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve a letter of support for Four County Mental Health to receive the Justice Assistance Grant (JAG) . Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$75,692.61. Motion carried 3-0.

Adjournment

Commissioner Hebb moved and Commissioner Liebau seconded the motion to adjourn at 3:07 p.m. Motion passed 3-0.

ATTEST:

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Vicky D. Wedman  
Elk County Clerk

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Shari Kaminska, Chairman

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Gary D. Hebb, District II

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K.R. Liebau, District III