

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

May 9, 2016

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – April 25th Regular Meeting

1:10 p.m. Public Forum

1:20 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Old Business:

Rural Fire - tower on Jim Perkins' land

Wage Scale

Howard Twilight Manor

New Business

1:45 p.m. –

2:00 p.m.

2:30 p.m. –

2:45 p.m. –

3:00 p.m. –

3:30 p.m. -

Abatements: PP 2016-59

Presentation of Claims

Other

Adjournment

Commissioners Present:

Shari Kaminska, District I

Gary D. Hebb, District II

K.R. Liebau, District III (1:23 p.m.)

County Clerk: Vicky D. Wedman

County Counselor: Paul Dean (1:38 p.m.)

Others:

Kandy Dowell, Health

Neva Walter, Register Deeds

Sharon Wagner, Road

Joe Love, Maintenance

Byrdee Miller, Emg Prep

William Bischof, Recycling

Teresa Wells, Deputy Appraiser

David Evans

Richard Fetcher, Extension Service

Barbara Clubine

Call to Order

Chairman Shari Kaminska called the regular meeting of May 9, 2016 to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the regular minutes of April 25, 2016 with changes. Motion carried 3-0.

Public Forum

Commissioner Liebau has plans to check out some synthetic asphalt.

Department Reports;

Emergency Preparedness

Byrdee Miller reported APAC will be starting on the airport repair and overlay this week. The airport will temporarily be shut down. Miller has notified the FAA and KDOT and has also asked the IT Department to put a notice on the website.

Commissioner Hebb asked if airport lights were going to be put up. Miller has been researching the possibility.

Appraiser

Teresa Wells, Deputy Appraiser, said the office has sent out valuation notices for personal property, and people should be aware the field appraiser is currently visiting and assessing properties in the county.

Register of Deeds

Neva Walter presented her monthly department report. There were 52 instruments recorded for a total deposit of \$2,447.58 in the month of April.

Recycling

There were 4560 lbs. of recyclables taken to Fredonia.

The household , e-waste and hazardous waste cleanup was held April 30th. William Bischof thanked Damien Murphy for helping with the scrap metal collection, Countywide Refuse for providing 2 containers, Montgomery Household Hazardous Waste people, and the volunteer people.

Collections:

E-waste	3950 lbs.
Household Waste	5.68 tons
Hazardous Waste	Three and one half 55 gallon drums

Maintenance

Joe Love said he has started remodeling the sheriff's office dispatch center to make it less accessible to the public. He has not heard from A-lert regarding repair of the flat roofs on the courthouse. He is still trying to coordinate that with removing the bee hives.

Joe Love asked for approval to bid on a skid steer coming up at the Walter Auction. Commissioner Hebb moved and Commissioner Liebau seconded the motion to authorize up to \$10,000 to purchase the skid steer. Motion carried 3-0.

Road & Weed

Sharon Wagner said the Road Department hired Thad Koop. She turned in her monthly reports.

Radio Tower

No update was available regarding the radio tower but Commissioner Kaminska was notified that the inspection should have been completed last week.

Wage Scale

County Clerk Wedman emailed the wage scale to the auditor. She will print off the excel sheet to review later in the meeting. Commissioner Liebau requested the auditor be asked to figure what the following year's wages would be with everyone getting a 15 cent increase.

Twilight Manor

The commissioners walked through the facility at 11:00 a.m. with the Extension Office and EMS and Health Departments and assessed their space needs. They are also interested in bidding on the shelving, one or two prep tables in the kitchen and the fire proof cabinet.

Commissioner Kaminska will talk with Heckman & Associates and Commissioner Liebau will talk with TEAM Architects, LLC and arrange two separate special meetings to discuss plans for renovation.

County Attorney Paul Dean is working on defining the boundary lines. Joe Love said he has a tape wheel and will measure it. Counselor Dean said to consider June 11th the closing date and date of possession.

Wage Scale

County Clerk Wedman presented a wage scale excel sheet showing the estimated total cost of the proposal with benefits included and excluding unpredicted overtime to be \$95,325.84 . She said the auditor has reviewed the spread sheet for any missing benefit cost figures.

KAC Meeting

Commissioner Kaminska attended the KAC Annual Conference in Manhattan May 3-5th. Topics of discussion were EMS, rural health, mental health, and other issues. They had a lengthy discussion on the new Tax Lid law. Elk County and 19 other counties were honored for being charter members of Kansas County Association Multiline Pool (KCAMP).

Abatement

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve Personal Property Abatement 2016-59. Motion carried 3-0.

Warrants Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$80,603.26. Motion carried 3-0.

Payroll Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the April payroll in the amount of \$183,134.71. Motion carried 3-0.

Road Application and Permit

Paul Dean presented an Application and Permit for the Placement of Utilities and/or Pipelines in the Right-of-Way of Elk County.

Break

Commissioner Kaminska moved and Commissioner Hebb seconded the motion to recess beginning at 2:29 and returning at 2:35 p.m. Motion carried 3-0.

The regular meeting resumed at 2:35 p.m.

Road Crossings

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adopt the revised petition for road crossings presented by Counselor Paul Dean. Motion carried 3-0.

Micro-Loan Funds

Commissioner Kaminska requested the minutes reflect that the County has \$70,000.00 in micro-loan funds available to help with the development of businesses in the county. The program is designed to assist low to moderate income, small business owners by providing loans and technical assistance to establish or expand businesses in Elk County. The loan funds may be used for startup equipment, expansion equipment, increasing inventory, advertising, and general working capital.

Resolution 16-03

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve Resolution 16-03, Amended Resolution Regarding the Placement of Utilities within the Elk County Road Right-of-Way (replacing resolution 13-12). Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn at 2:48 p.m. Motion carried 3-0.

ATTEST:

Shari Kaminska, Chairman

Vicky D. Wedman
Elk County Clerk

Gary D. Hebb, District II

K.R. Liebau, District III