

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
February 29, 2016

Regularly Scheduled Meeting

1:00p.m. - Call to Order

Minutes Approval – February 8<sup>th</sup> Regular Meeting

Minutes Approval – February 17<sup>th</sup> Special Meeting

1:10 p.m. Public Forum

1:20 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Old Business:

Wage Scale

Handbook Changes

EMS Holiday Pay

New Business

1:45 p.m. – Dist I Patrons, Road

2:00 p.m. – Road Dept. Update

2:15 p.m. – Wind farm PILOT money allocation to cities

2:30 p.m. -

2:45 p.m. –

3:00 p.m. –

Abatements: RE 2016-08 and 2016- 09

Presentation of Claims

Other

Adjournment

Future Events: April 14: SEK District Meeting at Franklin Co Courthouse, Ottawa, KS

Commissioners Present:

Shari Kaminska, District I

Gary D. Hebb, District II

K.R. Liebua, District III

County Clerk: Vicky D. Wedman

County Counselor: Paul Dean

Others:

Byrdee Miller, Emg Prep

William Bischof, Recycling

Neva Walter, Reg Deeds

Ken Mitchell, EMS

Joe Love, Maintenance

Sharon Wagner, Road

Jim Criger, Rural Fire

Rachel Ware, Treasurer

Kevin Wray, IT

Kimberly Dupuis

Duane Klabzuba

Kendra Schnug

Marlene Cook

Bill Humphrey

Kenneth Kramer

Perry Russell

Denise Jones

Brad Kill

Gus Jones

Deanna Jones

L.W. Ross

Ken Penner

Jennifer Walker

Commissioner Hebb moved and Commissioner Liebau seconded the motion to approve the special minutes of February 17, 2016 as amended. Motion carried 3-0.

#### Public Forum

Rachel Ware, County Treasurer, wanted to clarify to the public that in the last eight years since she has been with the county, a few people have gotten raises but the majority of the employees have only received two cost of living raises.

Commissioner Liebau said Danny Durbin saw where Elk County may have some unclaimed State funds.

#### Emergency Preparedness

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to set a public hearing March 14<sup>th</sup> at 1:00 p.m in the Commission Room to approve the updated 5-Year Solid Waste Plan. Motion carried 3-0.

Byrdee Miller presented three new interlocal agreements with the cities regarding maintenance of the emergency sirens. The Attorney General's office has changed the required forms. Commissioner Liebau moved and Commissioner Hebb seconded the motion to enter into interlocal agreements with the cities of Longton, Elk Falls and Grenola for maintenance of their sirens. Motion carried 3-0.

The National Weather Service is coming March 10th for their annual weather presentation at the **Cox Building**

Byrdee Miller said she is working on a Courthouse Emergency Plan. She is planning a tornado drill for courthouse employees. Miller is also working on an active shooter exercise for the courthouse.

#### EMS

Kenneth Mitchell said he received a letter from Zoll Medical saying they are no longer able to get parts for the M series heart monitor that the ambulance carries in their back up ambulance. Mitchell is looking for a refurbished monitor to replace it.

#### Badges

Kenneth Mitchell said he has refused to sign up on K-Serv and Byrdee Miller requested he return his badges. Miller said K-Serv is a portal for medical people to sign up on so their credentials can be verified. The commissioners will review the paperwork before making a decision.

#### Rural Fire

Jim Criger gave a brief report.

#### Recycling

William Bischof presented a collection and participation log regarding the Household and E-Waste collection on April 30<sup>th</sup>.

#### Commissioner Hebb

Commissioner Hebb left for jury duty at 1:30 p.m.

#### Maintenance

Joe Love reported the new windows have been put in the North and South courthouse doors. The company will return to finish the rest of the entries. The commissioners are offering the

The jury room is finished and he is preparing to carpet the Health Department in a couple of weeks.

#### Employee Changes

Sandy Trigg has been hired as part time custodial.

Milton Whitaker has been hired in the Road Department.

Charlie Brown has resigned from the road department.

#### Road & Weed

Sharon Wagner presented the annual weed report for signature. Jared Wiseman will be recertified for weed spraying next month.

#### IT

Kevin Wray said the Cloud backup will probably be set up in a week.

#### Backup Generator

Joe Love said he is waiting on approval from Westar to install the generator.

#### Road Complaints

Citizens from District I voiced their concerns regarding the roads in their district. Commissioner Kaminska summarized their concerns as:

- 1) Quality of rock
- 2) Put rock on roads for longer stretches instead of small patches.
- 3) Road Grader Operator Training
- 4) Who maintains county boundary roads
- 5) Roads need to be inspected periodically by Foreman or Road Supervisor

#### Agenda Items Tabled

Commissioner Kaminska tabled discussion on wind farm allocations until next meeting when Commissioner Hebb could be available.

#### 10 Minute Break 1:31 p.m. – 2:40 p.m.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion for a 10 minute break followed by an executive session to discuss nonelected personnel payroll issues with Ambulance Director Kenneth Mitchell, County Clerk Vicky Wedman, and Counselor Paul Dean in attendance. Motion carried 2-0.

#### Executive Session (2:20 -3:07 p.m.)

Resulting from the executive session, Commissioner Kaminska clarified that the sleep time for EMS personnel is from midnight to 8:00 a.m. and if they are interrupted for a call within this time period and are not able to get 5 hours of sleep they will be compensated for the full 8 hours based on the Fair Labor Standards Act.

Commissioner Liebau moved to pay EMS personnel 10 hours of Holiday pay for holidays they are not on the schedule. Motion was seconded by Commissioner Kaminska. Motion carried 2-0.

#### Commissioner Hebb returned to meeting

#### Deputy Appraiser Pay

Kandy Dowell asked the commissioners why they didn't give Teresa Wells a position change raise when she was promoted to Deputy Appraiser. They said when the wage scale is settled

Nursing Home

Commissioner Hebb said the City of Howard will sell the nursing home to the County for \$1.00. The county will pay the costs associated with the sale. Hebb feels like the county can utilize the nursing home for the Ambulance and Health offices. The commissioners will move forward with selecting an engineer to evaluate Howard Twilight Manor for structural stability and estimate remodeling costs.

Commissioner Hebb returned to jury duty.

Engineer

Commissioner Liebau will contact Doug Allison to evaluate the nursing home building.

Property Tax Lid

Discussion on Senate Bill 316. Commissioner Kaminska will be sending a position letter opposing the bill on behalf of Elk County opposing the tax lid.

Proclamation

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to proclaim April 5<sup>th</sup> as Mayor and County Recognition Day for National Service 2016. Motion carried 2-0.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the warrants in the amount of \$110,726.77. Motion carried 2-0.

Adjournment

The meeting adjourned at 3:55 p.m.

ATTEST:

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Vicky D. Wedman  
Elk County Clerk

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Shari Kaminska, Chairman

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Gary D. Hebb, District II

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K.R. Liebau, District III