

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
February 8, 2016

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – January 25<sup>th</sup> Regular Meeting

1:10 p.m. **Public Forum**

Public Input on Allocation of Wind Farm Money to the Cities

1:20 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Old Business:

Wage Scale

New Business

1:45 p.m. – Agreement for Preliminary Engineering for signature

2:00 p.m. – Bids on Trailer

2:15 p.m. – Discussion of the ambulance barn grant application

2:30 p.m. - **Policy Handbook – Commissioners please bring your policy handbook**

2:45 p.m. – EMS Holiday Pay – Policy 50.10

3:00 p.m. –

Abatements – RE 2016-06, PP2016-07

Presentation of Claims

Other

Adjournment

Commissioners Present:

Shari Kaminska, District I

Gary D. Hebb, District II

K.R. Liebau, District III

Deputy County Clerk: Kerry Harrod-Mott

County Counselor: Paul Dean

Others:

Pauline Bellar

Vernon Brewster

Kimber Dupui

John Ed Robertson

John Bauder

Jason Clatt

Tina Blackburn

Neva Walter

Thomas Kramer

Barbara Clubine

Kenneth Kramer

Russell Mill

LW Ross

David Evans

Terry Kill

Beverly Signer

Kevin Wray

Ken Kelly

Doug Ritz

Teresa Wells

### Call to Order

Chairman Shari Kaminska called the regular meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, Deputy County Clerk Kerry Harrod- Mott and County Counselor Paul Dean.

### Minutes Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the regular minutes of January 25, 2016 as amended. Motion carried 3-0.

### Public Forum

Public Input on Allocation of Wind Farm Money to the Cities:

David Evans asked if the County has paid off all previous debts. The Commission stated the county does still have a few equipment loans.

LW Ross asked which city council members have asked the county for money. The Commission stated that no city council members have asked.

Kenneth Kramer wanted to know if the county was to allocate funds to the cities how would it be done so it would be fair to all the cities. The Commission said that it would be based off the population of the cities.

John Ed Robertson stated he thought the money was to lower taxes and he has not seen this happen. The Commission said the county mil levy has gone down over the past 3 years but the property evaluations have gone up and that is set by the state not the county.

Kevin Wray wanted to thank the county commissioners for wanting to allocate funds to the cities. **He supports the allocation of the wind farm money to the cities.**

Doug Ritz stated only 25% of the wind farm money goes to the road department each year.

Pauline Bellar stated she was not in favor to allocate money to the cities. She would like to see the money go to the tax payers. She said her taxes have increased every year.

Terry Kill wants to know what percent of paved roads have been improved.

David Evans would like to see some of the money put back for future use.

Ken Kelly wanted to know why use value tax on agriculture land has gone up. The Commission stated this was set by the state not the county.

The County received 3 letters:

- 1) Sherry Weir-Tuggle would like to see the City of Elk Falls receive up to 1% of the pilot money to upgrade playground equipment, rehab Osage and 7th Street, and many more.
- 2) Mike and Peggy Bellar believe the wind farm money should be allotted in the form of reduced property taxes.
- 3) John Collins Mayor of Elk Falls City would like to see some of the money go to the cities to help with streets, gravel for roads, basic street signs and post.

### Department Reports

#### Appraiser

Teresa Wells reported that the state lowered oil prices again this year and that will result in a decrease of the county's oil valuation.

### Health

No business to discuss.

### Maintenance

No business to discuss.

### Rural Fire

Fire Chief Doug Ritz presented the Mutual Aide Agreement from the City of Howard to be signed. Paul Dean will look it over and make necessary changes and mail it back to Mr. Ritz.

### Ambulance

Beverly Signer presented the monthly report for January. They had 20 runs for a total of \$11,590.68.

### Register of Deeds

Neva Walter presented the monthly report for January. There were 43 instruments for a total of \$3694.75.

### Recycling

William Bischof informed the commission that there will be a Household and E-Waste pickup at the Elk County Rodeo grounds April 30, 2016 from 9:00am to 2:00pm. Mr. Bischof also stated there will be a solid waste committee meeting in the commissioner's room February 11, 2016 at 1:00pm.

### IT

Kevin Wray stated a new over head projector would cost \$300.00 to \$350.00 if the county was still interested in purchasing one. Commissioner Kaminska said they no longer need one.

### Agreement for Preliminary Engineering for Signature

Sharon Wagner presented an Agreement for Preliminary Engineering for Signature to the Commissioners for county road signs. Commissioner Liebau motioned to enter into a preliminary engineering agreement with Kirkham Michael & Associates for a signs, Project No. 25C-4800-01. Commissioner Hebb seconded the motion. Motion carried 3-0.

### Bids on Trailer

Sharon Wagner presented two bids for a new belly dump trailer for the road department. The first bid was for a 40' Ranco for \$35,272.00 from Berry Tractor & Equipment. The second bid was for a 40' Trailer Built for \$31,190.00 from Bruckner's Truck Sales. Commissioner Liebau made the motion to purchase the 2016 Trailer Built belly dump trailer from Bruckner's Truck Sales in Tulsa Oklahoma for \$31,190.00. Commissioner Hebb seconded the motion. Motion carried 3-0.

### Discussion of the ambulance barn grant application

Commissioner Kaminska informed everyone that the county did not receive the grant, because of an administrative error on the application. If it hadn't been for the error the application would have been funded. Commissioner Kaminska said there were a few options. First, we could reapply for the grant which if we were approved would put us a whole year behind. Second, we could put a bigger band-aid on what we have now. Third, we could purchase a house in Howard for our EMS employees to stay while on duty. Lastly, we could look into purchasing the nursing home from the city and convert it into the Ambulance/Health building. Commissioner Kaminska said she would set a date and time up before February 29th with the city to view the nursing home.

### Policy Handbook

Kerry Harrod-Mott wanted some clarification on some of the subjects in the policy handbook. First subject #10.20 all employment offers made are contingent on the employee passing a pre-employment drug test, currently the county is only testing road employees. All new hires from this date forward will be required to have one done. Second subject #20.00 schedules include: 8:00am to 4:00pm, 4:00pm to 12:00am, and 12:00am to 8:00am or 24/7. This will be deleted. Third subject 30.02 full time employees who regularly work at least 37.5 hours per week are eligible for full benefits, and part time employees who regularly work fewer than 37.5 hours per week are eligible for statutory benefits and limited other benefits. The 37.5 hours per week will be changed to 30 hours per week. Fourth subject #30.14 voluntary resignation and involuntary discharge. No changes will be made to this policy. Fifth subject #50.18 open enrollment dates will be changed from July and August to October and January. Lastly policies 50.04 regarding sick leave, policy 50.10 regarding holidays, and policy 30.12 regarding name badges were tabled until February 29, 2016 meeting.

### EMS Holiday Pay – Policy 50.10

No action was taken at this time. Policy 50.10 will be discussed at the February 29, 2016 meeting.

3:05pm 10 minute break.

Commissioner Leibau motioned to return from break at 3:15pm and go straight into a 10 minute executive session with EMS personnel Kimber Dupuis, Tina Blackburn, Jason Clatt, Beverly Signer, and County Counselor Paul Dean to discuss non elected personnel. Commissioner Hebb seconded the motion. Motion carried 3-0.

Commissioner Leibau made the motion to have a second 10 minute executive session at 3:25pm for preliminary discussion for acquisition of real estate. Commissioner Hebb seconded the motion. Motion carried 3-0.

3:35pm regular meeting back in session. No action was taken from either executive session.

Abatements

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve Personal Property Abatement 2016-07 and Real Estate Abatement 2016-06. Motion carried 3-0.

Warrants

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$57,070.28. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn at 3:45pm. Motion carried 3-0.

ATTEST:

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Kerry Harrod-Mott  
Deputy County Clerk

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Shari Kaminska, Chairman

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Gary D. Hebb, District II

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K.R. Liebau, District III