

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes
December 14, 2015

Regularly Scheduled Meeting

1:00p.m. - Call to Order

Minutes Approval – November 30th Regular Meeting
November 23rd Special Meeting

1:10 p.m. Public Forum

1:20 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Old Business:

Wage Scale

New Business

1:30 p.m. – Jim Nixon, Diebolt LLC, Custom Home and Post Frame Buildings

1:45 p.m. – John Epperson regarding personnel

2:00 p.m. – Approve P&J's License

2:15 p.m. – Budget Amendments for Road, Weed and Rural Fire

2:30 p.m. – FLSA Auditor

2:45 p.m. –

3:00 p.m. –

Abatements –

State Assessed Utilities – 2015-53 to 2015-87

Trucks – 2015-37 and 2015-41

Presentation of Claims

Other

Adjournment

Future Events Last Meeting of Year – Wednesday, December 30th – 8:00 a.m.

Commissioners Present:

Shari Kaminska, District I

Gary D. Hebb, District II

K.R. Liebau, District III

County Clerk: Vicky D. Wedman

County Counselor: Paul Dean

Others:

Joe Love, Maintenance

Kenneth Mitchell, EMS

Jason Clatt, EMS

Sharon Wagner, Road & Weed

Neva Walter, Register of Deeds

Rachel Ware, Treasurer

Jim Criger, Rural Fire

Kimberly Dupuis, EMS

Tina Blackburn, EMS

John Walker, Undersheriff

Jim Nixon and Lelia Wolf, Diebolt, LLC

Doug Ritz

John Epperson

Call to Order

Chairman Gary Hebb called the regular meeting to order at 1:00 p.m. in the Commission Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman and County Counselor Paul Dean.

Minutes Approval

Commissioner Kaminska moved to approve the minutes of November 30, 2015 regular meeting as amended. Commissioner Liebau seconded the motion. Motion carried 3-0.

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the special meeting of November 23, 2015, as amended. Motion carried 3-0.

Public Forum— none.

Department Reports

Ambulance: Kenneth Mitchell reported the washing machine quit and has been replaced in the EMS Barn. He also replaced the door locks. The Ambulance Department had a total of 17 runs in November with collections totaling \$6,431.94.

Emergency Preparedness: Byrdee Miller presented the final contract from APAC for repair to the airport strip. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to enter into a contract with APAC for repair of the Elk County Airport runway. Motion carried 3-0. Miller also said she has been having issues with her computer in her office and Kevin Wray of the IT Department said it needs to be replaced. Hers is the last 32 bit computer in the county offices.

Rural Fire: Commissioner Hebb presented a plaque to Jim Criger in appreciation of 58 years of service.

County Clerk: County Clerk Wedman said she made a levy calculation error on the USD #282 levy. She will be working with the Treasurer's Office to correct this error.

Maintenance: Countryside Glass will be replacing the doors on the north and south of the courthouse around the middle of January. The plumber for the Sheriff's office has ordered parts and will be here in about two weeks. The lighting in the alley was replaced by Chris Carlson. Joe Love said all the wiring for the fuel tanks in the county yard has been redone. He said the soundproof paneling in the jury room does not paint well so he will be picking up paneling tomorrow.

Register of Deeds: Neva Walter said the Howard State Bank brought a meat and cheese tray to the commissioners. She presented her November report. The Register of Deeds office handled 70 instruments with fees totaling \$4,763.05.

Sheriff: Deputy John Walker presented a sheriff activity report from November 3rd through December 6th. They have hired Deputy Clinton Hansen who will be starting December 28, 2015.

Diebolt, LLC

Jim Nixon spoke for Diebolt, LLC who builds custom homes and post frame buildings. He said they just built a fire barn in Longton and would like an opportunity to bid on any future County projects. The commissioners said they would let him know when bid requests are sent out on the EMS building.

Treasurer

Rachel Ware said she would like to request a pay increase for Lori Winscher. The commissioners took no action but set a work session for reviewing employee wages on Monday, January 4, 2015.

Special Meeting

The commissioner set a Special Meeting for 9:00 a.m. on Tuesday, December 15, 2015, to address a possible budget amendment for County General.

Executive Session

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session with John Epperson, former Elk County deputy, and County Counselor Paul Dean to discuss personnel issues possibly leading to litigation for approximately one hour, returning to open session at 2:42 p.m. Motion carried 3-0.

Regular Session

Regular session resumed at 2:42 p.m. with no action from executive session taken.

CMB License

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to renew P&J's Cereal Malt Beverage License for 2016. Motion carried 3-0.

Executive Session

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for nonelected personnel to discuss employer/employee negotiations with Susan Lang from the US Department of Labor Wage and Hour Division, with County Counselor Paul Dean and County Clerk Vicky Wedman in attendance for 15 minutes, returning to regular session at 2:58 p.m. Motion carried 3-0.

Regular Session

Regular session resumed at 2:58 p.m. A special payroll will be made paying \$33,196.58 to EMS personnel and \$7,945.11 to Sheriff Department deputies for unpaid overtime.

Road Department

Sharon Wagner requested budget amendments for both Road and Weed departments. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to have a budget hearing on December 30, 2015 at 8:00 a.m. to amend the Road budget \$200,000.00 and Weed budget \$3,000.00. Motion carried 3-0.

Tyler Carter has terminated employment with the Road Department and Russell Payton has been hired.

Rural Fire

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to amend the Rural Fire budget for \$9,000.00 with the hearing held on December 30, 2015 at 8:00 a.m. Motion carried 3-0.

Executive Session

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session for 10 minutes to discuss nonelected personnel specifically for employer/employee negotiations with Tina Blackburn, Kenneth Mitchell, Counselor Paul Dean and County Clerk Vicky Wedman in attendance. Motion carried 3-0.

Regular Session

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to discontinue Tina Blackburn's Assistant EMS Director salary pay of \$412 per month and increase her hourly pay to \$12.25/hr as EMT/Assistant Director. Motion carried 3-0. This pay change is retroactive to November 23, 2015.

Abatements

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve abatements 2015-37, 41, 47, 48, 49. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve State Assessed Utilities abatements from COTA order value changes for:

Radiant Electric: 2015-67, 69, 71, 73, 75, 77, 79, 80, 82.

Kansas Electric: 2015-57, 61, 64, 66

Caney Valley: 2015-50, 51, 52, 53, 54, 55, 56, 58, 59, 60, 62, 63, 65, 68, 70, 72, 74, 76, 78, 81, 83, 84, 85, 86, 87.

Motion carried 3-0.

Warrants

Commissioner Liebau moved to approve the warrants in the amount of \$78,148.00. Commissioner Kaminska seconded the motion. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 4:11 p.m. Motion carried 3-0.

ATTEST:

Vicky D. Wedman
Elk County Clerk

Gary D. Hebb, Chairman

Shari Kaminska, District I

K.R. Liebau, District II