

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

March 30, 2015

4:00

Regularly Scheduled Meeting

4:00p.m. - Call to Order

Minutes Approval – Regular Minutes of March 9, 2015

Special Minutes of March 12, 2015

4:10 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Weed

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

IT Dept

Old Business:

SEK Meeting

Wage Scale

Road Closing Petition

New Business

4:30 p.m. – Deputy Walker – Sheriff Vehicle Grant-Resolution 2015-02, Resolution of Governing Body Adopting and Providing for Standards for Procurement, Bidding and Contract Awards

4:45 p.m. – County Surplus Sale – Can cities be involved? (Shari)

5:00 p.m. – Set time of election canvass to 3:00

5:15 p.m. – Joe Love – Hartford Steam Boiler Ins Policy

Abatements –

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: April 13th – Road Closing Viewing and Hearing @ 11:00

April 13<sup>th</sup> – Election Canvass

April 25th – Household Hazardous Waste Cleanup

May 16th – County Auction

September 24th – Hosting SEK Meeting

Attendance:

Commissioners Present:

Shari Kaminska, District I  
Gary D. Hebb, District II  
K.R. Liebau, District III

County Clerk: Vicky D. Wedman

Others:

Kenneth Mitchell, EMS  
Connie Hey, Appraiser  
Jim Criger, Rural Fire  
William Bischof, Recycling  
Byrdee Miller, Emg Prep  
Kandy Dowell, Health (2:15)  
Earnest Lackey, Rd & Weed

Stephanie Ollenborger  
John Walker, Sheriff Deputy  
Kevin Wray  
Barbara Clubine  
Kimberly Dupuis  
Sharon Wagner  
Tony Young

Call to Order

Chairman Gary Hebb called the regular meeting to order at 4:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the regular meeting of March 9, 2015, as amended. Motion carried 3-0.

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the special meeting of March 12, 2015. Motion carried 3-0.

EMS

Kenneth Mitchell gave the commissioners a report of concerns regarding the EMS facility.

Appraisers

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to sell county properties R3974, R3869, and R2 at the next available tax sale. Motion carried 3-0.

Emergency Preparedness

Byrdee Miller said she will be hosting a Foreign Animal Disease (FAD) Exercise on April 17<sup>th</sup> and an ESF 1 (Essential Staffing Function) Exercise on April 23<sup>rd</sup>. which is updating emergency plans for County and Howard Twilight Manor.

Health

Kandy Dowell said she is currently updating the job descriptions of the Health Secretary and R.N. The Wage and Compensation Committee will have another meeting tomorrow.

Recycling

William Bischof handed the commissioners a copy of the flyer for the Elk County Annual County Wide Cleanup on April 25<sup>th</sup>. They will be accepting electronics, household appliances,

scrap metal, old furniture, and old paint and farm chemicals in small quantities. The recycling trailer will also be set up there.

Register of Deeds – Nothing to report.

#### Road & Weed

Commissioner Kaminska moved to purchase two 672G John Deere Motor Graders; trading in a 140H Caterpillar and a 770D John Deere for a total price of \$256,006.00. Commissioner Hebb seconded the motion. Motion carried 2-1 (Liebau opposed.)

Lackey reported he bought a '2007 Mac dump truck with 220,000 miles on it for \$70,000.00.. Also earlier in the month he bought a 2008 F450 XL SD for \$32,500.00. Both were within the spending range the commissioners allowed.

Rural Fire – Nothing to discuss.

#### Sheriff

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve Resolution 2015-02, approving a USDA grant to purchase a patrol vehicle for the sheriff department. Motion carried 3-0. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to hold a public hearing on April 13<sup>th</sup> at 1:05 p.m. to allow the public to provide comments on the proposed project.

#### Treasurer

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve Rachel Ware, Morgan Burdette, Lori Winscher, Vicky Wedman, Kerry Mott and Stephanie Ollenborger to sign the 1<sup>st</sup> National Bank checking account card. Motion carried 3-0.

#### County Clerk

The City/School General Election is April 7th. County Clerk Wedman asked the commissioners to change the time of the election canvass. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to move the time of the election canvass to 3:00 p.m. or after the commissioner meeting on April 13th. Motion carried 3-0.

#### IT

Kevin Wray said he has communicated with the casualty insurance company regarding the lighting strike claim. They are still holding open the claim until the clock repair is completed and a corrected invoice has been received from CIC.

#### County Surplus Sale

Commissioner Kaminska said Longton had items they would like to put in the county auction. The commissioners agreed to invite the cities in their districts to put their surplus items in the sale. All items must be delivered to the Howard Shop, not before Wednesday, May 13th.

Computer Equipment

There are a couple of printers and hard drives from the lightning strike that have components that can be reused. Kevin Wray suggested the Commissioners donate these items to the Starkey Handicap Center to disassemble and identify the good components. The commissioners agreed.

Maintenance

In the absence of Joe Love, the commissioners asked to put the Hartford Insurance Policy for the boiler on the agenda for next meeting.

Public Forum

County Clerk Wedman asked to move the public forum to the beginning of the meeting. The commissioners said they would like to try that again.

ROZ

Commissioner Kaminska inquired regarding the ROZ program. There are still people on the waitlist. County Clerk Wedman is to check on the number of people on the waitlist and also ask some other pertinent questions. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve 2 more applicants for the ROZ program through the county making a total of 6. Motion carried 3-0.

Warrants

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve warrants in the amount of \$97,499.41. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 5:24 p.m. Motion carried 3-0.

ATTEST:

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Vicky D. Wedman, County Clerk

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Gary D. Hebb, Chairman

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Shari Kaminska, District I

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K.R. Liebau, District III