

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

February 9, 2015

Regularly Scheduled Meeting

1:00p.m. - Call to Order

Minutes Approval – Regular Minutes of January 26th

1:10 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Weed

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

IT Dept

Old Business:

SEK Meeting

Cost of Living Raises

New Business

1:30 p.m. – Heather Morgan with Project 17 updates and events

1:45 p.m. – Jake Stockton – Courthouse Restoration

2:00 p.m. – Shelley Paasch– Website Link “Love Small Town America”

2:15 p.m. – Road Closing – Dave Sungren – Part of Rd 16 and Harvest

2:30 p.m. – Executive Session to discuss network security issues

2:40 p.m. – Engagement Letters from Schlotterbeck and Burns, LLC

Abatements – PP 2015-12, 2015-15 & 16, RE 2015-14

Public Forum

Presentation of Claims

Other

Adjournment

Attendance:

Commissioners Present:

Shari Kaminska, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Clerk: Vicky D. Wedman
County Counselor: Paul Dean

Others:

Kenneth Mitchell, EMS
Connie Hey, Appraiser
Joe Love, Maintenance
William Bischof, Recycling
Byrdee Miller-Marcic, Emg Prep
L.W. Ross

Neva L. Walter, Register of Deeds
Kevin Wray
Fran Wray
Jim Criger, Rural Fire
Earnest Lackey Road & Weed

Call to Order

Chairman Gary Hebb called the meeting to order at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the regular meeting of January 26th as amended. Motion carried 3-0.

EMS

Kenneth Mitchell gave an amended December 2014 report. The ambulance had 30 runs with collections totaling \$17,221.10 in December. He also presented his January 2015 report showing 17 total runs and \$6,060.72 in collections. Mitchell said he might be losing another employee which will put him down to one employee in Howard. He would like the commissioners to consider other housing for his out of town employees besides the room at the extension office.

Appraiser

Connie Hey said the Appraiser's Office is getting close to sending off their final review. She said there is a tremendous drop in oil valuations between 2014 and 2015.

Emergency Preparedness

Byrdee handed out information regarding a southeast regional earthquake tabletop exercise. She also gave the commissioners an agenda for the upcoming local emergency planning committee meeting.

Maintenance

Love said he has ordered a replacement door for the road maintenance shop. The doors ordered for the north and south courthouse entries will run around \$6,000 to \$8,000 per door. Love also discussed 4 bids that were submitted for the maintenance shed.

Recycling

In January Bischoff said they took over 180#'s of aluminum to Independence. He has been crushing the cans in order to haul more. After discussion on cost effectiveness, Commissioner Liebau moved and Commissioner Kaminska seconded the motion to donate the cans to New Beginnings. Motion carried 3-0.

Bischoff said the Solid Waste Committee will meet at 1:00 p.m. on Wednesday to review The Solid Waste Plan.

Register of Deeds Report

The Register of Deeds office handled 58 instruments in January for a total deposit of \$2,625.01.

Road & Weed

Earnie Lackey presented a Noxious Weed Eradication Progress Report for 2014 which the commissioners signed. He also updated the commissioners on his plans for vehicle and equipment replacement. Lackey is planning on leasing a relcaimer for a month in the spring to reclaim the asphalt at Longton.

Website Presentation

Shelley Paasch gave a website network presentation for the commissioners consideration. Love Small Town America's nationwide network showcases small towns and their local businesses, schools, real estate, community news, etc. No action was taken.

Motion to Select Bid

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to accept the bid from Better Barns of Byars, Oklahoma for a maintenance shop at the cost of \$4,720.00, not including the concrete. Motion carried 3-0. The concrete was quoted as \$2,950.00 by Keplinger.

Project 17

Heather Morgan from Project 17 gave an overview of the organization. Project 17 serves the following 17 counties in Kansas: Allen, Anderson, Bourbon, Chautauqua, Cherokee, Coffey, Crawford, Elk, Franklin, Greenwood, Labette, Linn, Miami, Montgomery, Neosho, Wilson, and Woodson. Their mission is to improve the economic opportunities and quality of life of those who are in the 17 county region. No action was taken.

Rural Fire

Jim Criger said he is putting one of his old trucks in the county sale.

Road Closing Request

Dave Sungren asked the commissioners to consider his request to close a portion of Road 16, running one half mile south from Indigo Road. He is to file a road closing request with the County Clerk to start the procedure.

Break (3:00 to 3:10)

Executive Session (3:12)

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss network security issues with County Counselor Paul Dean and ISC

representatives in attendance for 25 minutes. Motion carried 3-0. Session was extended 10 minutes. Session extended 3 more minutes.

Executive Action

The regular meeting resumed at 3:56 p.m. No action was taken.

E-mail Policy

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve a county email policy, Policy 40.15. Motion carried 3-0.

Tax Sale

A date has not been set yet.

Treasurer

Rachel Ware said she will be gone next week to the KCTA meeting. She said she would like to set a wage at \$10.00 to \$10.50 to start out the new person in the Treasurer and Clerk's offices, then increasing the wage by .50 after the 90 day probation. The commissioners said she could go up to \$11.00 if she found someone highly qualified.

Engagement Letters

Commissioner Liebau moved to engage Schlotterbeck and Burns for audit and budget preparation. Commissioner Kaminska seconded the motion and it carried 3-0.

SEK Meeting

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to set the date for the Southeast Kansas Counties District Meeting for September 24, 2015. Motion carried 3-0.

Cost of Living Raises

Commissioner Hebb moved and Commissioner Kaminska seconded the motion to give a 3% cost of living raise across the board, effective with the February payroll period. Motion carried 3-0.

Wage Scale Committee

Commissioner Kaminska moved to select Sharon Wagner, Kandy Dowell and Byrdee Miller-Marcic as the county representatives on the wage study committee. After further discussion, Commissioner Kaminska rescinded her motion.

Abatements

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve Abatements 2015-12, 2015-15 & 16, and 2015-14. Motion carried 3-0.

Long Range Plan for County Buildings

Commissioner Kaminska suggested making a long range plan for county buildings.

Warrants Approval

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the warrants in the amount of \$122,686.25. Motion carried 3-0.

Payroll Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the January payroll in the amount of \$143,760.76. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to adjourn at 5:05 p.m. Motion carried 3-0.

ATTEST:

Vicky D. Wedman, County Clerk

Gary D. Hebb, Chairman

Shari Kaminska, District I

K.R. Liebau, District III