

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

January 26, 2015

Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval – Regular Minutes of December 31st

Regular Minutes of January 12th

1:10 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Weed

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

IT Dept

Old Business:

Cost of Living Raises

Fall SEK Meeting

New Business

1:30 p.m. – Larry Sharp, KCAMP, update and review

1:45 p.m. – Brent Culver re: possible new business (fishery)

2:00 p.m. – John Walker re: Grant to buy vehicle

2:15 p.m. – Scott Day of Day's Insurance update

2:30 p.m. – Set Policy for Floating Holidays

2:40 p.m. – Connie Hey executive session for privacy of discussing nonelected personnel

2:50 p.m. – Abatements: Oil 2015-08, 2015-09;PP 2015-10; RE 2015-11

Public Forum

Presentation of Claims

Other

Adjournment

Attendance:

Commissioners Present:

Shari Kaminska, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Clerk: Vicky D. Wedman
County Counselor: Paul Dean (1:15 p.m.)

Others:

Kenneth Mitchell, EMS
Sharon Wagner, Road
Connie Hey, Appraiser
Joe Love, Maintenance
William Bischof, Recycling
Byrdee Miller-Marcic, Emg Prep
Kandy Dowell, Health (2:15)
Larry Sharp, KCAMP
Jeffrey Welshans

Neva L. Walter, Register of Deeds
Tina Blackburn
Shae Watkins
Kevin Wray
Paul Eck
Becky Eck
John Walker, Sheriff Deputy
Cash Kimple, Sheriff Deputy

Call to Order

Chairman Gary Hebb called the meeting to order at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Kaminska, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman.

Minutes Approval

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to approve the minutes of the regular meeting of December 31, 2014. Motion carried 3-0. Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the minutes of the regular meeting of January 12, 2015 with a change in the Emergency Preparedness report. Motion carried 3-0.

Ambulance

M&W Fabrication is building the grill guard for the new ambulance.

Appraiser - No business to discuss.

Emergency Preparedness

Byrdee introduced Jeffrey Welshans, the regional coordinator in Southeast Kansas for the lower 12 counties.

Health – No business to discuss.

Maintenance

The waterline is in. Concrete will be poured this week for the entrance and possibly the alley. The boiler has been blowing a fuse. Joe Love is trouble shooting that problem. The sewer main had to be snaked out.

Recycling

William Bischof said they have 20 bales of cardboard and took 3560#'s of recycling to Fredonia.

Register of Deeds – No business to discuss.

Road & Weed – No business to discuss.

Rural Fire - No business to discuss.

Sheriff– No business to discuss

Treasurer– No business to discuss

County Clerk

Clerk Wedman said the department heads are trying to set a date for the fall SEK Meeting. Commissioner Liebau will not be here in October so they will consider another month for the meeting. Clerk Wedman requested an executive session to discuss nonelected personnel with Kenneth Mitchell and Paul Dean in attendance.

Counselor Paul Dean arrived.

Counselor Paul Dean

His secretary will be sending an updated employee policy manual to the Clerk's office.

IT

ISC are identifying security issues within the server mostly relative to internal operations and will be presenting recommendations soon. Paul Dean is to request a specified invoice from CIC for the final amount owed for the server installation, Clerk Wedman said she sent an email to Electric Time Company regarding the tower clock repairs.

District Court

Shae Watkins said she has a list of 5 companies that can put up a building and interior walls. She said they can't give an estimate until the county gets a plan.

KCAMP

Larry Sharp presented the county with a check for \$1,500.00 for tying with Scott County for the lowest loss ratio for 2013.

Day Insurance Solutions

Scott Day gave the commissioners a summary of the insurance change over.

Vehicle Grant

Cash Kimple of the Sheriff's Department is applying for a USDA Rural Development grant for a sheriff vehicle. It would pay 55% or \$25,000 whichever is more.

Floating Holidays

Counselor Dean is to write a policy regarding floating holidays. The policy will state floating holidays have to be used in the payroll the holiday occurs in.

Cost of Living Raises

Commissioner Kaminska moved and Commissioner Liebau seconded the motion for the commissioners to select 3 people from the public (each commissioner select one from each district) and 3 county employees, also to be selected by the commissioners, to conduct a wage study and recommend a wage schedule to the commissioners in 60 days. Motion carried 3-0.

Break (2:50-3:00)

Commissioner Hebb called for a 10 minute break.

Executive Session

Commissioner Kaminska moved and Commissioner Liebau seconded the motion to go into executive session to discuss nonelected personnel for 10 minutes with Connie Hey and Counselor Paul Dean in attendance. Motion carried 3-0.

Executive Session

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session for 10 minutes with Counselor Paul Dean for attorney/client privilege discussion for 5 minutes. Motion carried 3-0.

Executive Session

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to go into executive session with Counselor Dean, Vicky Wedman and Kenneth Mitchell for 10 minutes to discuss nonelected personnel. Motion carried 3-0.

Executive Session Action: No action was taken from the executive sessions.

Abatements

Commissioner Liebau moved to approve Abatements 2015-08 through 2015-11. Commissioner Kaminska seconded the motion and it passed 3-0.

Public Forum

Commissioner Kaminska received a call from Paul Eck regarding Osage Street in Elk Falls. He is asking the county to maintain the city's portion of it. She suggests that the commissioners should consider helping the cities with road issues. Kevin Wray said he also thinks the commissioners should give a portion of the windfarm money to the cities. He thinks they should earmark some of the money and divide it equally among the towns to help improve their infrastructure.

Funds Transfer Amendment

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to correct the budget transfer from maintenance to county equipment reserve which was approved at the

commissioners meeting on December 31, 2014; instead transferring the \$12,000.00 from maintenance to capital improvement. Motion carried 3-0. Joe Love is to get bids on a maintenance shed.

Warrants

Commissioner Liebau moved and Commissioner Kaminska seconded the motion to approve the warrants in the amount of \$51,964.87. Motion carried 3-0.

Adjournment

Commissioner Liebau moved to adjourn the meeting at 3:50 p.m. Commissioner Kaminska seconded the motion. Motion passed 3-0.

ATTEST:

Vicky D. Wedman, County Clerk

Gary D. Hebb, Chairman

Shari Kaminska, District I

K.R. Liebau, District III