

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

December 8, 2014

1:00 p.m. – AMENDED BUDGET HEARING

Regularly Scheduled Meeting

1:10 p.m. - Call to Order

Minutes Approval - Regular Meeting of November 24, 2014

Special Minutes of November 25, 2014

1:15 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk - Holiday Open House

IT Dept

Old Business:

Health Insurance

New Business

1:30 p.m. – District Court Moving Plan

2:00 p.m. – Abatements 14-54 and 14-55

2:15 p.m. – GAAP Resolution 13-01 Amendment

2:30 p.m. – Approve P&J's Cereal Malt Beverage License

2:40 p.m. – Executive Session (Clerk, Reg Deeds, Treasurer)

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: Next meeting will be December 31st at 8:00 a.m.

Attendance:

Commissioners Present:
Douglas C. Ritz, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Clerk: Vicky D. Wedman
County Counselor: Paul Dean

Others:

Kenneth Mitchell, EMS
Sharon Wagner, Road
Connie Hey, Appraiser
Jim Criger, Rural Fire
William Bischof, Recycling
Byrdee Miller-Marcic, Emg Prep
Earnest Lackey, Road
Joe Love, Maintenance

Neva L. Walter, Register of Deeds
David Evans
Barbara Clubine
Kevin Wray
L.W. Ross
Richard Marcic
Fran Wray
Rachel Ware, Treasurer

Public Hearing

Chairman K.R. Liebau opened the budget hearing to amend the 2014 budget at 1:00 p.m. in the Commissioners Room of the Courthouse. There were no objections to the amendment.

Call to Order

Chairman K.R. Liebau called the regular meeting to order at 1:05 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Liebau and Hebb were present, as well as, County Counselor Paul Dean and County Clerk Vicky Wedman.

Appraiser – No business to discuss.

Emergency Preparedness – Byrdee said she will be attending a required three day class in Topeka on “Exercise Design”.

EMS

The Ambulance Department had 14 runs in November with the collections totaling \$12,564.33. The new ambulance is in the shop at Rusty Eck Ford.

Health - No business to discuss.

Maintenance

Joe Love said he has two contractors giving an estimate on the north and south entry doors.

Recycling

William Bischof said they took 4120 #'s of recyclables to Fredonia.

Budget Amendment

Commissioner Ritz moved and Commissioner Hebb seconded the motion to amend the Road and Weed budgets as published. Motion carried 3-0. The public hearing was officially closed.

Register of Deeds

The Register of Deeds office handled 42 instruments in November for a total deposit of \$2,994.13

Road & Bridge

The Road Department presented their monthly report. The FEMA check has not been received yet.

Rural Fire

The equipment for the new truck has been ordered.

Treasurer

Treasurer Ware presented a cost analysis report showing that the county saved \$2,036.02 by using postal presort to mail out the tax statements. She said another advantage to using postal presort is they process the county's list through CASS & NCOA databases which pick up addresses that have changed. Therefore, the Treasurer's Office has been able to update addresses in their system and locate people with delinquent taxes.

County Counselor

Counselor Dean said that county auction will be scheduled in warmer weather.

IT

Kevin Wray said a copy of the Insurance Claim for the lightning strike has been submitted in the amount of \$44,604.83 with two items still outstanding. They are now working on malware removal again. He presented, for signature, letters of acknowledgment from the commissioners to Data Linc and Gary Enns of Innovative Technologies showing appreciation for their work completed. Commissioner Ritz moved and Commissioner Hebb seconded the motion to sign the letters. Motion carried 3-0.

County Clerk

County Clerk Wedman said she made a mistake on the county employees Christmas gifts from the Commissioners and only gave them half of what was authorized. The commissioners told her to give the employees the other half as planned. She also said there will not be an open house this year at the courthouse.

Minutes Approval

Commissioner Hebb moved to approve the Special Minutes of November 25th. The motion was seconded by Commissioner Liebau and passed 2-0. (Commissioner Ritz was not present at the meeting).

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the minutes of the regular meeting of November 24th with a change requested by Byrdee Miller-Marcic. Motion carried 3-0.

Abatements

Commissioner Hebb moved and Commissioner Ritz seconded the motion to approve Abatements 14-54 and 14-55. Motion carried 3-0.

Resolution 13-01

Commissioner Ritz moved and Commissioner Liebau seconded the motion to amend the dates on the GAAP Resolution 13-01. Motion carried 2-0. Commissioner Hebb abstained since he was not in office at that time.

Cereal Malt Beverage License

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve P&J's 2015 Cereal Malt Beverage License. Motion carried 3-0.

Executive Session (1:55 – 2:20 p.m.)

Commissioner Ritz moved and Commissioner Hebb seconded the motion to go into executive session for 25 minutes for privacy discussions of nonelected personnel with Counselor Paul Dean in attendance. Motion carried 3-0.

District Court Plan

Shae Watkins reviewed a rough draft of a plan to renovate the 2nd floor to meet security demands. It's going to take extensive remodeling. Commissioner Ritz said perhaps other options should be considered.; for instance building a new courtroom south of the jail. Shae will do some further research.

Public Forum

Kevin Wray thanked the commissioners for a very productive year.
William Bischof thanked the women in the courthouse that have helped him this year.

Warrants

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$86,663.37. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn. Motion carried 3-0. Meeting adjourned at 3:46 p.m.

ATTEST:

Vicky D. Wedman, County Clerk

K.R. Liebau, Chairman

Gary D. Hebb, District II

Douglas C. Ritz, District I