

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes  
November 10, 2014

1:00 p.m. - Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval - Regular Meeting of October 27, 2014

1:10 p.m. – Department Reports

(Department Head meetings: 8 AM; Thursday before each Commissioner Meeting)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

IT Dept

**Old Business:**

Health Insurance

Fall SEK Meeting

**New Business**

1:30 p.m. – Executive Session – Attny/Client Privilege

1:45 p.m. – Occupational License Fees (Statues KSA 41-2622b and KSA 41-310) (RE: Liquor by Drink)

2:00 p.m. – Letter of Support for Elk County on Aging

2:15 p.m. – Health Insurance Offered Plans and Rate County will Pay

2:30 p.m. –

**Public Forum**

Presentation of Claims

Other

Adjournment

**Future Events: ELECTION CANVASS – 3:00 AFTER MEETING**

November 12thru 14- KAC Annual Conference in Wichita

December 8<sup>th</sup> - Employee Christmas Party

Attendance:

Commissioners Present:  
Douglas C. Ritz, District I  
Gary D. Hebb, District II  
K.R. Liebau, District III

County Clerk: Vicky D. Wedman  
County Counselor: Paul Dean (1:09)

Others:

Kenneth Mitchell, EMS  
Sharon Wagner, Road  
Connie Hey, Appraiser  
Jim Criger, Rural Fire  
William Bischof, Recycling  
Byrdee Miller-Marcic, Emg Prep  
Kandy Dowell, Health  
Rachel Ware, Treasurer

Neva L. Walter, Register of Deeds  
Shari Kaminska,  
Barbara Clubine  
Kevin Wray  
Beverly Signer  
Richard Marcic  
John Walker, Sheriff Deputy

Call to Order

Chairman K.R. Liebau called the meeting to order at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman.

Minutes Approval

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the minutes of the regular meeting of October 27th as corrected. Motion carried 3-0.

Department Reports

Various department reports were given. The County Clerk is to set up a new line item for airport expenses in County General.

The Health Department will be attending a tabletop exercise on Ebola. M&W Fabrication is getting wiring sorted out on the recycle trailer.

The Register of Deeds office handled 51 instruments in October for a total deposit of \$1,574.34.

The Ambulance Department had 24 runs in October with the collections totaling \$11,549.78.

The Treasurer's Office said the tax statements were sent to Postal Presort for mailing and should be out next week.

The commissioners authorized Chris Carlson to go ahead and do electrical repairs at the extension office. Westar says it needs to be done immediately.

Kevin Wray asked the commissioners to approve the purchase of Microsoft Access 13 for the server. He said it will cost around \$140.00. The commissioners gave approval. He also suggested the commissioners pursue a refund from CIC on some of the money they charged for the new server setup. Wray is to work with Counselor Paul Dean on this.

Kevin Wray would like to install a backup on the server for around \$130 for onsite backup.

Wray said the lightning damage total to turn into insurance has reached \$45,864.83. The clock repair is still pending.

Executive Session (1:50 p.m. – 2:00 p.m.)

Commissioner Ritz moved and Commissioner Hebb seconded the motion to go into executive session for 10 minutes for attorney/client privileged discussion. Motion carried 3-0. No action was taken.

Occupational License Fee

Commissioner Ritz moved and Commissioner Hebb seconded the motion to charge \$250 for an Occupation License Fee for liquor by the drink establishments in the county townships. The license would be a two year license. Motion carried 3-0.

Council on Aging

Commissioner Ritz moved and Commissioner Hebb seconded the motion to sign a Letter of Support for Elk County Council on Aging transportation. Motion carried 3-0.

Insurance

Medical: Commissioner Ritz moved and Commissioner Hebb seconded the motion to offer the county employees Option 1 and Option 2 with United Health Care through Day Insurance Solutions with a start date of January 1, 2015. The County will pay all of the single plan and 95% of the dependent. Employees not enrolled by December 1<sup>st</sup> will default to the Option 1 Single Plan. Motion carried 3-0.

Vision: Commissioner Ritz moved and Commissioner Hebb seconded the motion to offer the county employees the United Health Care Spectra Vision Plan. Motion carried 3-0.

Dental: Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve Delta Dental as the county employee's dental plan. Motion carried 3-0.

County Counselor

Walter Auction Service gave the low bid for auctioneer at the Sheriff's sale.

Commissioner Ritz moved and Commissioner Hebb seconded the motion to sign Form 179D, Allocation of Energy Tax Credits for work done by Design Mechanical, Inc. Motion carried 3-0.

Byrdee Miller-Marcic asked Counselor Paul Dean to review the Interlocal Agreement on maintenance of the sirens in the county. The five-year agreement is dated 2009. Dean is to redraft the agreement with some changes.

Public Form

The employee Christmas dinner committee discussed plans with the commissioners. The dinner will be held at Poplars on December 8<sup>th</sup>. The courthouse will be closed from 11:00 a.m. to 1:00. p.m.

Warrants

Commissioner Ritz moved to approve the warrants in the amount of \$221,165.09. He noted \$170,000 of this was payment for paving the Longton Cemetery road. Commissioner Hebb seconded the motion. Motion carried 3-0.

Payroll

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve October payroll in the amount of \$179,340.25. Motion carried 3-0.

District Court

District Court deposited \$905.25 to county general in October.

Adjournment

Commissioner Ritz moved and Commissioner Hebb seconded the motion to adjourn at 2:40 p.m. Motion carried 3-0.

ATTEST:

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Vicky D. Wedman, County Clerk

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K.R. Liebau, Chairman

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Gary D. Hebb, District II

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Douglas C. Ritz, District I