

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

August 25, 2014

2:00 p.m. – BUDGET HEARING

2:05 p.m. - Regularly Scheduled Meeting

2:05 p.m. - Call to Order

Minutes Approval - Regular Meeting of August 11, 2014

Special Meeting of August 18, 2014

2:10 p.m. - Department Reports

(Department Head meetings: 8 AM; Thursday before the first monthly Commissioner Meeting)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

New Business

2:10 p.m. – Marlene Graham with Solid Financial Solutions

2:15 p.m. –

2:30 p.m. – Randy Dick with Kaw Valley Insurance

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: September 30th – Legislative Luncheon at Sr. Center, 11:00, Reservation needed.

Commissioners Present:

Douglas C. Ritz, District I

Gary D. Hebb, District II

K.R. Liebau, District III

County Clerk: Vicky D. Wedman

County Counselor: Paul Dean

Others:

Joe Love, Maint

Byrdee Miller-Marcic, Emg Prep

Ken Mitchell, EMS

Connie Hey, Appraiser

Jim Criger, Rural Fire

Barbara Clubine

Richard Marcic

Charlene Weakley

Samantha Mueller

Joseph Mueller

William Bischof, Recycling
Sharon Wagner, Road
Kevin Wray, ISC
Rachel Ware, Treasurer
Neva Walter, Reg Deeds

Beverly Signer
Fran Wray, ISC
Marlena Graham
Michael Graham
Kaw Valley Insurance Group

Budget Hearing

Commissioner Liebau opened the Budget Hearing at 2:00 p.m. in the Commissioners Room of the Courthouse. After allowing 5 minutes with no objections to the proposed budget made, Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the 2015 County Budget as published. Motion carried 3-0. The budget hearing closed.

Call to Order

Chairman K.R. Liebau called the regular meeting to order at 1:05 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman and County Counselor Paul Dean. Commissioner Liebau added Charlene Weakley to the agenda at 2:45 and ISC at 3:00.

Minutes Approval

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the minutes of the regular meeting of August 11, 2014. Motion carried 3-0. Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the minutes of the special meeting of August 18, 2014. Motion carried 3-0.

Ambulance

Kenneth Mitchell submitted his ambulance report for July. The Ambulance Department had 7 runs in July with the collections totaling \$16,865.50.

Appraiser

Connie Hey said she will attend Kansas 911 GIS Data Maintenance Workshop on Wednesday. Earlier she did an AT&T training on the user's side to update 911 addresses; getting ready for the statewide 911.

Emergency Preparedness

Byrdee Miller-Marcic said she was in Topeka last Friday as part of an interview team. They hired a regional coordinator for the Southeast area. She has started updating the County Emergency Plan and is working on a KDEM Continuity of Operations Plan. Also, she has started working on an exercise for all response departments this Fall.

Health – No business to discuss.

Maintenance – The bench has been replaced at the extension office. The materials for the water line in the basement are in at Cookson's. He will be replacing the toilet at the Longton Shop and the air conditioner in the Treasurer's office. He put an air conditioner in the Road and Bridge Shop today. The backup generator ran all weekend. Apparently it blew a fuse and didn't know when to shut off. He said Carlson has the diagnostic equipment to make out where all the circuits go and Love asked permission to have him map it out. Love said he has thirteen 5K transformers that are wired in, burning juice, but no one knows what they are for. The commissioners said to also have Carlson test the generator.

Kevin Wray said he was here Saturday around 3:00 and he spoke to a deputy sheriff and told him the generator was running and maintenance needed to be contacted. Joe said he did not receive any call.

Wray also feels that Emergency Preparedness needs to have knowledge of any wiring to the generator and the equipment it is connected to.

Recycling

William Bischof said the truck is broke down again. He also said they have hauled in 2,160 #'s of recycling this month.

Register of Deeds – No business to discuss.

Road and Bridge

Commissioner Liebau reported he and Earnie Lackey went to a meeting, Kansas Local Bridge Improvement Program. It is basically to replace bridges that are not well traveled. They will pay up to \$120,000 on a 90/10 split. A licensed engineer would have to be hired to design it. Lackey will present a proposal to the Commissioners.

Rural Fire

Jim Criger said he has three candidates for the position of fire captain in Elk Falls; Charlene Weakley, Joe Mueller and Rick Mitchell.

Solid Financial Solutions

Marlene Graham introduced her husband Michael Graham who will be working with her getting quotes for health insurance for Elk County. She said they will be picking up the health questionnaires that were distributed to the County Employees on Wednesday.

Kaw Valley Insurance

Randy Dick spoke and said he will be quoting Fully Insured and Partially Self Funded Insurance.

Treasurer

Rachel Ware said she hopes the commissioners will go ahead and purchase a new server. Her office has not been able to function properly and neither has the Clerk's office. ISC and CIC both have indicated a lot of issues may be solved with a new server. Ware talked with several other counties and they are not having trouble with CIC. One of the counties said they were having similar problems and a new server solved them. Counselor Paul Dean stressed that it needs to be in writing that CIC does not have any problems with the County using the new server with other software or data.

Ware also fears the server could go down anytime and requested the commissioners consider purchasing CIC's Remote Operations Backup so business can continue if it does. This would enable the offices to access the CIC software from a laptop. Otherwise the Courthouse would not be able to conduct any business. Commissioner Ritz moved and Commissioner Hebb seconded the motion to purchase CIC's Remote Operations Backup at a reduced amount of \$1,300.00 for the remainder of 2014. Motion carried 3-0.

Information Specialties Corporation

ISC presented an IT Work Product Report for work done from 8/11 to 8/24. Kevin Wray asked the commissioners to authorize funding of printer replacements out of the County Equipment Reserve Fund. The commissioners agreed.

Executive Session (3::30– 3:40)

Commissioner Ritz moved to go into executive session for 10 minutes to discuss nonelected personnel for 10 minutes with Counselor Paul Dean and Rural Fire Chief Jim Criger in attendance. Commissioner Hebb seconded the Motion. Motion carried.

Executive Action

No action at this time.

District Court Server

Commissioner Ritz moved and Commissioner Hebb seconded the motion to purchase a server for District Court due to the lightning strike. Motion carried 3-0.

Charlene Weakley

Charlene Weakley expressed her desire to be appointed Elk Falls Fire Captain. The commissioners said Jim Criger will interview all applicants and a decision will be made at the September 29th Commissioners Meeting.

Public Forum

No one spoke.

Interlocal Agreement C&D Landfill

Commissioner Ritz moved and Commissioner Hebb seconded the motion to sign a letter to the City of Howard regarding the Interlocal Agreement regarding C&D Landfill. The letter states that the agreement was not utilized pursuant to the terms stated and, therefore; Elk County will no longer be participating in the agreement. Motion carried 3-0.

Warrants

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$99,530.21. Motion carried 3-0.

Adjournment

Commissioner Ritz moved and Commissioner Hebb seconded the motion to adjourn. Motion carried 4-0. The meeting adjourned at 4:00 p.m.

ATTEST:

Vicky D. Wedman, County Clerk

K.R. Liebau, Chairman

Gary D. Hebb, District II

Douglas C. Ritz, District I