

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
June 30, 2014

1:00 p.m. - Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval - Regular Meeting of June 9, 2014

1:10 p.m. - Department Reports

(Department Head meetings: 2<sup>nd</sup> Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

New Business

1:30 p.m. – Marlena Graham, Financial Solutions, Inc. – Healthcare Benefits

1:45 p.m. – Re: Rural Fire Dept., Charlene Weakley

2:00 p.m. – Dennis Horner, Re: Police Accident Reports

2:15 p.m. – Gene Walter & Robin Jackson Conservation Dist Budget

2:30 p.m. – Joe O'Rourke, New Beginnings Budget Request

2:40 p.m. – County Attorney's Budget Request

2:50 p.m. – Abatement 2014-39

3:00 p.m. – Resignation of Tim Rhone as Treasurer and

Appmt of Nichole Williams as Liberty Twp Clerk

3:15 p.m. – Resignation of Kathy Hebb & Appmt of Elaine Burt as Mt. Zion Cemetery Treasurer

3:30 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: July 14<sup>th</sup> – 4:00 p.m. Commissioners Meeting

September 30<sup>th</sup> – Legislative Luncheon at Sr. Center, 11:00, Reservation needed.

Commissioners Present:  
Douglas C. Ritz, District I  
Gary Hebb, District II  
K.R. Liebau, District III

Deputy County Clerk:  
Kerry E. Harrod  
County Counselor:  
Paul Dean

Others:  
Richard Marcic  
Byrdee Miller-Marcic  
John Walker  
Ken Mitchell  
Ernest Lackey  
Fran Wray  
Kevin Wray  
Charlene Weakley  
Joe Lee  
Joe ORourke

Jim Criger  
Barbara Clubine  
Connie Hey  
William Bischof  
Kandy Dowell  
Shari Kaminska  
Dennis Horner  
Gene Walter  
Erin Meador

#### Call to Order

Chairman K.R. Liebau called the meeting to order at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Liebau, Ritz, Hebb; Deputy County Clerk Kerry Harrod and County Counselor Paul Dean were present.

#### Minutes Approval

Minutes were approved with said changes. Commissioner Hebb moved and Commissioner Ritz seconded the motion to approve the June 16, 2014 minutes with said changes. Motion carried (3-0).

#### Ambulance

Ken Mitchell presented his 2015 budget request of \$228,000.00 to the commissioners. The 2014 budget was \$220,000.00, this would be an increase of \$8,000.00. Commissioner Ritz moved and Commissioner Hebb seconded the motion to tentatively approve the budget request of \$228,000.00. Motion carried (3-0).

#### Appraiser

No business to discuss.

#### Emergency Preparedness

Byrdee Miller-Marcic presented a resolution for Local Disaster Emergency to the commissioners. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to approve Resolution #14-08 for Local Disaster Emergency. Motion carried (3-0). Byrdee also presented her 2015 budget request of \$34,000.00 to the commissioners. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the budget request of \$34,000.00. Motion carried (3-0). There was no change in the budget from 2014.

#### Health

Kandy Dowell presented her 2015 budget request of \$106,300.00 to the commissioners. The 2014 budget was \$102,420.00, this would be an increase of \$3,880.00. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the budget request of \$106,300.00. Motion carried (3-0).

### Maintenance

Commissioners agreed to do away with the handicap parking on the North and South sides of the alley by the courthouse since we have the handicap parking in front of the courthouse now.

### Recycling

William Bischof presented his monthly report and his 2015 budget request of \$20,530.00 to the commissioners. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the budget request of \$20,530.00. Motion carried (3-0). There was no change in the budget from 2014.

### Register of Deeds

No business to discuss.

### Road

E. Lackey requested a 10 minute executive session regarding non elected personal. He also presented his 2015 budget request for the road department of \$1,434,800.00 and his noxious weed department of \$40,000.00 to the commissioners. The 2014 budget for the road department was \$1,360,800.00 which would be an increase of \$74,000.00 and the 2014 budget for the noxious weed department was \$36,000.00 which would be an increase of \$4,000.00. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the Road budget of \$1,434,800.00 and the Noxious Weed budget of \$40,000.00. Motion carried (3-0). E. Lackey reported the roads have a lot of damages due to the rain and the department is working on getting them repaired.

### Treasurer

Commissioner Ritz moved and Commissioner Hebb seconded the motion to tentatively approve the 2015 budget request of \$54,500.00. Motion carried (3-0). The 2014 budget was \$50,000.00 this would be an increase of \$4,500.00.

### Rural Fire

Jim Criger requested the full 5 mils for his 2015 budget. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the full 5 mils. Motion carried (3-0). There would be no change in budget from 2014.

### Sheriff

Undersheriff John Walker will work on finding out the protocol for getting rid of all the impounded vehicles at the county shop.

### County Counselor

Paul Dean stated the building belongs to Liberty Township.

### Marlena Graham

Marlena Graham will get health insurance quotes for the county to see if she can find better rates.

### Charlene Weakley

Charlene Weakley applied for the position of the Elk Falls Rural Fire Chief.

### Dennis Horner

Dennis Horner expressed his concerns of the Sheriff's Department not getting accident reports done in a timely manner and that he is still waiting on his. The commissioners told him they had no control over the Sheriff's Department and he would have to speak to someone in that office.

### New Beginnings

Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the 2015 budget request of \$23,000.00. Motion carried (3-0). There would be no change in budget from 2014.

### Conservation District

Gene Walter presented the 2015 budget request of \$12,000.00 to the commissioners. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the budget request of \$12,000.00. Motion carried (3-0). There would be no change in budget from 2014.

### Abatements

Commissioner Ritz motioned and Commissioner Hebb seconded the motion to approve abatements #2014-39 and 2014-40. Motion carried (3-0).

### Liberty Twp Clerk

Commissioner Ritz motioned and Commissioner Hebb seconded the motion to approve the resignations of Tim Rhone and Susan Buffalo for Liberty Township and accept the appointment of Nicole Williams for Township Treasurer. Motion carried (3-0).

### Mt. Zion Cemetery

Commissioner Hebb motioned and Commissioner Ritz seconded the motion to approve the resignation of Kathy Hebb and appoint Elaine Burt for Mt Zion Cemetery Treasurer. Motion carried (3-0).

Commissioner Ritz motioned and Commissioner Hebb seconded the motion to go into executive session at 2:10 p.m. to discuss non elected personal with E. Lackey.

Back in session at 2:20 p.m. No action taken.

### County Attorney

Joe Lee presented his 2015 budget request of \$ 71,387.90 to the commissioners. The 2014 budget was \$66,481.00 which would be an increase of \$4,906.90. Commissioner Ritz motioned and Commissioner Hebb seconded the motion to tentatively approve the budget request of \$71,387.90. Motion carried (3-0).

### Information Specialties Corporation

Kevin Wray presented the commissioners with a proposal for an Information Technology position for the County. The commissioners would like to look over the proposal and discuss it at the July 14, 2014 meeting. ISC will be doing back ground checks on all new employees. County Counselor Paul Dean stated he has the agreement finished.

Commissioner Ritz motioned and Commissioner Hebb seconded the motion to go into executive session at 3:05 p.m. to discuss non elected personal with Jim Criger.

Back in session at 3:25 p.m. with no action taken.

Utility Placement Application

Commissioner Ritz motioned to adopt the Utility Placement Application Form presented by county counselor Paul Dean. Commissioner Hebb seconded the motion. Motion carried (3-0).

Public Forum

No discussion.

Warrants

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$183,710.99. Motion carried (3-0).

Payroll

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the June 2014 payroll in the amount of \$168,768.44. Motion carried (3-0).

Adjournment

Commissioner Ritz motioned and Commissioner Hebb seconded the motion to adjourn at 3:30p.m. Motion carried (3-0).

ATTEST:

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Kerry E. Harrod

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K.R. Liebau, Chairman

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Douglas C. Ritz, District I

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Gary Hebb, District II