

Elk County Commissioners  
SPECIAL MEETING  
April 8, 2014

Approved Minutes of April 8, 2014  
Call to Order: 11:00 a.m.

Agenda: Courthouse FAX/Phone System

**Adjournment**

Commissioners Present:

Douglas C. Ritz, District I

Gary Hebb, District II

K.R. Liebau, District III

County Clerk: Vicky D. Wedman

Others:

Byrdee Miller-Marcic, Emg Prep

Beverly Signer, Health Dept.

Rachel Ware, Treasurer

Kevin and Fran Wray, ISC

Call to Order

Commissioner Liebau called the special meeting to order at 11:00 a.m. Commissioners Liebau, Hebb, and Ritz were present, as well as, County Clerk Wedman.

Information Specialties Corporation

Kevin Wray presented a letter drafted to Hugh Runyan of Midwest Computer Sales for the Commissioners' approval and the County Clerk's signature requesting vital information relating to the County's IP PBX and phone system.

Currently the only people authorized to talk to SKT regarding the phone systems are Hugh Runyan and his associate (Kevin), Karen Spencer, and Beverly Signer. Kevin Wray presented a letter for approval addressed to Beverly requesting that she change the authorized people to herself, County Clerk Vicky Wedman, County Treasurer Rachel Ware and Joe Love, Maintenance.

Also, presented by ISC was a Final Proposal for Elk County Courthouse Fax Lines/Internet Enhancements as attached.

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**Elk County Courthouse  
Fax Lines/ internet enhancements**

**Final Proposal**

**Information Specialties Corporation**

1. Change contact authorizations at SKT (Recommendation attached)  
Port the following fax lines to SKT from Broadvox SKT will initiate order. No Charge.

(620) 374-2771 - Treasurer/Clerk/Register  
(620) 374-3510 - Appraiser/Public Works  
(620) 374-3531 - District Court  
(620) 374-3540 - Health Department  
(620) 374-3504 - Emergency Management

2. Order landlines for above through SKT

One time install charge: \$45.95/line = \$ 229.75 + taxes/fees  
Monthly service: \$24.95 + 7.95 (caller id feature)/line = \$ 164.50/mo + taxes/fees

Keep existing long distance carrier: TouchTone  
Time to completion: Approximately 4 - 7 days from order  
(Bundle above with existing Internet Services account for single account billing)

3. Make hardwire connections to fax machines using existing wiring – contracted services through Data-LINC out of Wichita
4. Procure analog phones for hardline communication at each fax machine. \$45.00
5. Increase broadband from 12Mbps to 24Mbps: Increased cost of \$35.00/month (Increase internet speed & improve voice quality on phones)
6. Install new, updated SKT internet modem: No charge
7. Provide physical security (conduit) for broadband cable entrance on North side

NOTE: Sheriff, EMS & County Attorney are intentionally not included for various reasons. All have good existing fax services.

Information Specialties Corporation charges for solution analysis: \$50.00 as agreed

Motions

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the Final Proposal attached above. Motion carried 3-0.

Commissioner Ritz moved and Commissioner Hebb seconded the motion for the County Clerk to sign and send via Certified Mail the proposed letter to Hugh Runyan of Midwest Computers. Motion carried 3-0.

Commissioner Ritz moved and Commissioner Hebb seconded the motion to authorize ISC to make appropriate changes to the phone system through Broadvox. Motion carried 3-0.

Adjournment

Commissioner Ritz moved and Commissioner Hebb seconded the motion to adjourn the meeting at 11:32 a.m. Motion carried 3-0.

ATTEST:

COMMISSIONERS:

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Vicky D. Wedman, County Clerk

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K.R. Liebau, Chairman

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Gary D. Hebb, District II

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Douglas C. Ritz, District I