

ELK COUNTY BOARD OF COMMISSIONERS  
Approved Minutes  
March 10, 2014

1:00 p.m. - Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval - Regular Meeting of February 24, 2014

Minutes Approval – Special Meeting of February 27, 2014

1:10 p.m. - Department Reports

(Department Head meetings: 2<sup>nd</sup> Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

IT person

New Business

1:30 p.m. – Tom Bills – Fencing Complaint

1:45 p.m. – Minimum Maintenance Roads

2:00 p.m. – Maintenance Agreement with Design Mechanical

2:15 p.m. – Greg Hennen with 4-County Mental Health – New Appointee to Board Approval

2:30 p.m. – Fair Housing Proclamation

2:40 p.m. – Personal Property Abatement 14-15

2:50 p.m. – Kansas County Commissioners Association of Kansas Membership Dues

3:00 p.m. – Solid Waste 10 Year Plan

3:15 p.m. – Executive Session to discuss nonelected personnel – County Clerk

3:30 p.m. – Information Specialties Corporation regarding county website and email addresses

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: April 24<sup>th</sup>, SEK Meeting, Cherokee County, Columbus, KS

Commissioners Present:  
Douglas C. Ritz, District I  
Gary Hebb, District II  
K.R. Liebau, District III

County Clerk: Vicky D. Wedman  
County Counselor: Paul Dean (1:15)

Others:

Joe Love, Maintenance  
Byrdee Miller-Marcic, Emg Prep  
Rachel Ware, Treasurer  
Kandy Dowell, Health  
Neva L. Walter, Reg Deeds  
Connie Hey, Appraiser  
Kenneth Mitchell, EMS\  
Earnest Lackey, Road

Jim Criger, Rural Fire  
Barbara Clubine  
William Bischof, Recycling  
Paul Noel  
Mickey Wunderlich  
Kevin Wray  
Fran Wray  
Tom Bills

Call to Order

The regular meeting was called to order by Commissioner K.R. Liebau at 1:02 p.m. in the Commissioners Room of the Courthouse. Commissioners Liebau, Hebb and Ritz were present, as well as, County Clerk Vicky Wedman.

Minutes Approval

Commissioner Hebb moved to approve the minutes of the regular meeting of February 24<sup>th</sup> as corrected. Commissioner Ritz seconded the motion. Motion carried 3-0.

Commissioner Ritz moved to approve the minutes of the special meeting of February 27<sup>th</sup>. Commissioner Hebb seconded the motion. Motion carried 3-0.

EMS

Kenneth Mitchell presented the February Ambulance Report. The Ambulance Department had 13 runs in February with the collections totaling \$11,196.75.

Commissioner Ritz moved and Commissioner Hebb seconded the motion to appoint Dr. Hutchinson as Medical Director for the EMS. Motion carried 3-0.

Appraiser

Connie Hey said the 2014 values have been sent out on time. She encouraged the commissioners to talk with their representatives about HB 2614 currently being debated on the floor.

Emergency Preparedness

Byrdee Miller-Marcic reminded the commissioners of the National Weather Service presentation at the Cox Building at 6:30 p.m. tonight.

Health

Commissioner Ritz moved and Commissioner Hebb seconded the motion to sign the paperwork for the annual Health Department Grant.

Counselor Paul Dean arrived at 1:15 p.m.

Maintenance

Joe Love said he has marked off the parking pad and the 24' X 30' pad would not be very big. Love said a 50' x 35' parking pad would add approximately \$2500 to the total bill making it

close to \$15,000 total. The commissioners decided to go outside and look at the proposed design again later in the meeting.

### Recycling

William Bischof said he drove his own truck to Fredonia to dispose of 700 #'s of glass. He is still looking for a recycling truck. He thanked Commissioner Liebau for his patience in allowing Recycling to use Liebau's truck in the interim.

### Road & Bridge

Lackey said Marc Abel sold the property that the commissioners were in the process of buying. The EPA said the Moline Dump will need to be monitored 10 more years.

Commissioner Ritz moved and Commissioner Hebb seconded the motion to sign the agreement with the Secretary of Transportation and KDOT for the State Fund Exchange. Motion carried 3-0.

### Fencing Complaint

Tom Bills complained his fence on Road 19, just south of Turkey was tore out by the Road Department doing road maintenance and he would like to know what the intentions of the county are regarding fixing it. The commissioners said they would individually look at the fence and discuss it next meeting.

### Register of Deeds

The Register of Deeds office handled 45 instruments in February for a total deposit of \$2,759.63. Of this amount, \$1,831.86 was mortgage registration tax that goes into the County's funds.

### Rural Fire

Jim Criger said they will be working on their building inventories this Wednesday.

### Bids

The financing bids for the excavator are:

1 <sup>st</sup> National Bank of Howard	2.95%
Bank of Longton	3.25%
Howard State Bank	3.63%

Commissioner Ritz moved and Commissioner Hebb seconded the motion to accept the bid from 1<sup>st</sup> National Bank for 2.95% for a three year term. Motion carried 3-0

### Sheriff

No representative present.

### Treasurer

Rachel Ware thanked Neva Walter for allowing Stephanie to work another day in her office since she took office in October through February.

### Minimum Maintenance Roads

Commissioner Liebau moved and Commissioner Hebb seconded the motion to remove the following roads from being designated as minimum maintenance roads:

Section between 25 & 36, Twp 31, Range 8 Road #C-41, known as Angus Road.

Section between 25 & 26, Twp 31, Range 8, Road # C-6, known as Road 3

Motion carried 3-0. A resolution is to be written for signature and filing.

### Four County Mental Health

Greg Hennen of Four County Mental Health requested the commissioners approve the appointment of Bert Moore to the Four County Mental Health Center, Inc. Board of Directors. It was pointed out that Mr. Moore actually lives in Greenwood County. Greg Hennen will revisit the matter with the Board.

### Maintenance Agreement with Design Mechanical

Joe Love presented a maintenance agreement with Design Mechanical for the courthouse and jail boilers for consideration. No action was taken.

### Fair Housing Proclamation

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the Proclamation declaring April as Fair Housing Month. Motion carried 3-0.

### Personal Property Abatement 14-15

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve Abatement 14-15. Motion carried.

### KAC Dues

Commissioner Hebb moved and Commissioner Ritz seconded the motion to pay membership dues to the Kansas County Commissioners Association. Motion carried 3-0.

### Solid Waste 10 Year Plan

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the Solid Waste 10 Year Plan as presented by Byrdee Miller-Marcic with changes. Motion carried 3-0.

### Break

Commissioner Liebau called for a 15 minute recess at 2:45 p.m. to include viewing the site for the proposed parking pad. The regular meeting resumed at 3:00 p.m.

### Website Presentation

Commissioner Ritz moved and Commissioner Liebau seconded the motion to accept the Website Proposal from Information Specialties Corporation as follows:

Internet website design           \$1800

Domain name registration, web hosting plan and additional email storage through  
Godaddy.com LLC; 10 yrs.   \$800.60

Recurring update servicing on a monthly basis       \$75.00

The cost of the website will be taken out of the Economic Development Fund.

Commissioner Ritz said he would like for someone to write a synopsis of the commissioner meetings to post on the website. The other commissioners were in favor of this idea. Byrdee Miller-Marcic and Rachel Ware agreed to do this. The official minutes will be posted when approved.

Executive Session

Commissioner Ritz moved and Commissioner Hebb seconded the motion to go into executive session starting at 4:00 for 10 minutes to protect attorney/client privileges with Counselor Paul Dean. The motion carried 3-0. No action was taken.

Executive Session

Commissioner Ritz moved and Commissioner Hebb seconded the motion to go into executive session to protect the privacy of nonelected personnel starting at 4:10 for 10 minutes with Paul Dean and County Clerk Vicky Wedman in attendance. Motion carried 3-0. The meeting resumed at 4:20 p.m. with no action being taken.

Proposed Parking Pad

After viewing the site, Joe Love said it was possible to put the parking pad on the west side of the building without removing any trees. He will stake it out.

Public Forum

Joe Love revisited the boiler maintenance agreement. No action was taken.

Warrants Approval

Commissioner Ritz moved to pay the warrants including the added jury checks and the KAC dues in the amount of \$102,298.88. Commissioner Hebb seconded the motion and the motion carried 3-0.

Payroll Approval

Commissioner Ritz moved to approve the payroll in the amount of \$173,107.98. Commissioner Hebb seconded the motion. Motion carried 3-0.

Adjournment

Commissioner Hebb moved and Commissioner Ritz seconded the motion to adjourn at 4:37 p.m. Motion carried 3-0.

ATTEST:

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Vicky D. Wedman, County Clerk

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K.R. Liebau, Chairman

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Gary D. Hebb, District II

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Douglas C. Ritz, District I