

ELK COUNTY BOARD OF COMMISSIONERS  
APPROVED MINUTES  
February 10, 2014

11:00 a.m. – Road Viewing

1:00 p.m. – Road Closing Hearing

1:10 p.m. – Regularly Scheduled Meeting

1:10 p.m. – Call to Order

Minutes Approval - Regular Meeting of January 27, 2014

Special Meeting of January 27, 2014

1:20 p.m. - Department Reports

(Department Head meetings: 2<sup>nd</sup> Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

Authorization Letter for Michael Cordell

County Credit Card

Rankin Road Closing Request

Sidewalk, handicapped parking, and generator

New Business

1:45 p.m. – Larry Sharp with KCAMP, Annual Ins. Update

2:00 p.m. – County IT

2:15 p.m. – After Prom Donation Request from Central of Burden

2:30 p.m. – County Emergency Operations Plan for 2014

2:45 p.m. – Approval of Tk Abatement 14-14, RE Abatements 14-07 to 14-13

2:45 p.m. –

2:50 p.m. –

3:00 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

Commissioners Present:  
Douglas C. Ritz, District I  
Gary D. Hebb, District II  
K.R. Liebau, District III

County Clerk:  
Vicky D. Wedman  
County Counselor:  
Paul Dean

Others:

Byrdee Miller-Marcic, Emg Prep  
Rachel Ware, Treasurer  
Kandy Dowell, Health  
Sharon Wagner, Road  
Neva L. Walter, Reg Deeds  
Connie Hey, Appraiser  
Joe Love, Maintenance

Richard Marcic  
Barbara Clubine  
Randy Dick  
Anthony Krueger  
Larry Sharp  
Jim Criger, Rural Fire  
Ken Mitchell, EMS

Call to Order

Chairman K.R. Liebau called the meeting to order at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Liebau and Hebb were present, as well as, County Clerk Vicky Wedman and County Counselor Paul Dean.

Minutes Approval

Commissioner Doug Ritz moved to approve the regular minutes of February 10, 2014 with changes requested by Brydee Miller-Marcic changing the Emergency Preparedness report minutes from the “new emergency plan” to “the county emergency operations plan”, also changing it on the Agenda. Commissioner Gary Hebb seconded the motion. Motion carried 3-0. Commissioner Ritz moved to approve the special minutes of February 10, 2014. Commissioner Hebb seconded the motion. Motion carried 3-0.

Agenda Addition

Anthony Krueger of Kaw Valley Insurance was added to the agenda.

Road Closing Hearing

No one was present to object to the proposed road closing. Commissioner Ritz moved and Commissioner Hebb seconded the motion to close a half mile portion of Mule Road as published. Motion carried 3-0.

EMS

The EMS had 15 runs in January with the collections totaling \$17,355.00. Kenneth Mitchell turned in his monthly Ambulance report. He is rotating Ambulances 203 and 204 right now. He said they have hired a new part time employee. Mitchell had some questions regarding the Policy Handbook. They were discussed and Counselor Paul Dean is to make some changes.

Kaw Valley Insurance

Anthony Kruger and Randy Dick with Kaw Valley Insurance introduced their company and asked to be involved with the County’s Health Insurance Plan. They discussed some of the changes that are occurring with Obama Care and introduced some of the other employee plans

they carry. He said they will do some preparatory work and reschedule with the County around July.

#### KCAMP

Larry Sharp of KCAMP presented the Commissioners with a \$600 check for the county's low loss ratio of 7.9% in 2012. There were twelve other counties that received checks. He also suggested that grill guards for the ambulances and sheriff vehicles would be a good use of the Risk Avoidance Grant.

Appraiser – No business to discuss.

#### Emergency Preparedness

Byrdee Miller-Marcic presented the finished County Emergency Operations Plan to the Commissioners. Commissioner Ritz moved to approve the Plan. Commissioner Hebb seconded the motion and it carried 3-0.

Health - No business to discuss

#### Maintenance

Joe Love said John Ed repaired the heater in the Sheriff's office. Love has obtained bids for concrete work from Caney River Concrete. Commissioner Hebb moved to have Caney River pour a 24'x30'x6" parking slab at west door with a 9'x10' walk toward door for handicapped accessibility for \$3250.00 and also to construct 200' of 12' wide x 6" circular drive to connect parking slab to street on west side for \$8150.00. Commissioner Ritz seconded the motion. Motion carried 3-0.

#### Register of Deeds

Neva Walter reported the Register of Deeds Office handled 41 instruments in January for a total deposit of \$3,429.56.

#### Road & Bridge

Sharon Wagner presented the monthly Road and Weed reports.

#### Rural Fire

Jim Criger thanked Joe Love for fixing the light and the Howard fire barn and putting the lock on. Criger has ordered a lock for the Elk Falls fire barn also.

#### Counselor Paul Dean

Counselor Dean said he has been communicating with Marc Abel regarding the purchase of land to the county.

He also said Elk Falls, Grenola, and Howard are in the process of working out a contract with County Wide Refuse. Commissioner Liebau said he attended the special meeting called by the City of Howard regarding solid waste and heard their views.

Recycling

William Bischof said he had to cancel recycling pick up last Friday because of the weather. He has found a truck in Ark City he is considering.

County Clerk

Vicky Wedman said she will be out of the office beginning March 11<sup>th</sup> for two or three weeks for surgery. Presented letter of authorization for signature for Michael Cordell. The commissioners signed the letter for County Clerk Wedman to mail.

County IT

More information is to be gathered before a decision is made.

After Prom Donation

Central of Burden mailed a request for an After Prom Donation. The commissioners said to refer them to the City of Grenola.

Special Parks & Recreation Fund

Treasurer Rachel Ware received authorization from Counselor Paul Dean to distribute the funds to the cities by percentage of population. The distribution was made as follows:

| <u>City</u> | <u>Population*</u> | <u>% of Total</u> | <u>Amt to Receive</u> |
|-------------|--------------------|-------------------|-----------------------|
| Elk Falls   | 107                | 6.19              | \$385.88              |
| Grenola     | 216                | 12.49             | \$778.63              |
| Howard      | 687                | 39.73             | \$2,476.77            |
| Longton     | 348                | 20.13             | \$1,254.90            |
| Moline      | 371                | 21.46             | \$1,337.82            |
| Total       | 1729               | 100.00%           | \$6,234.00            |

\*based on 2010 US Census

Treasurer

Rachel Ware said she will be gone Wednesday and Thursday to attend a KCTA meeting in Topeka. She estimates the number of delinquent properties for the tax sale to be around 30.

Abatements

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve Real Estate Abatements #14-07 to 14-13 and Truck Abatement 14-14. Motion carried 3-0

Public Forum

Warrants

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$48,834.89. Motion carried 3-0.

Payroll

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the payroll in the amount of \$181,813.05. Motion carried 3-0.

Adjournment

Commissioner Ritz moved and Commissioner Hebb seconded the motion to adjourn the meeting at 3:30 p.m. Motion carried 3-0.

ATTEST:

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Vicky D. Wedman, County Clerk

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K.R. Liebau, Chairman

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Douglas C. Ritz, District I

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Gary D. Hebb, District II