

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

January 27, 2014

1:00 p.m. - Regularly Scheduled Meeting

1:00 p.m. - Call to Order

Minutes Approval - Regular Meeting of January 13, 2014

1:10 p.m. - Department Reports

(Department Head meetings: 2nd Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

County Credit Card

Road Closing Requests

New Business

1:30 p.m. –

2:00 p.m. –

2:15 p.m. – Approval of Gas Abatements 14-04, 14-05, 14-06 (LR Energy, LB & PH Twps)

2:30 p.m. – Engagement Letters from Schlotterbeck and Burns, LLC

2:45 p.m. –

2:45 p.m. –

2:50 p.m. –

3:00 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

LOCAL BOARD OF HEALTH MEETING FOLLOWING THE COMMISSIONERS MEETING.

Future Events: Road Viewing and Hearing February 10th

Commissioners Present:
Douglas C. Ritz, District I
Gary Hebb, District II
K.R. Liebau, District III

Deputy County Clerk:
Kerry E. Harrod
County Counselor:
Paul Dean

Others:

Joe Love
Byrdee Miller-Marcic
Richard Marcic
Neva Walter
Barbara Durbin
Jim Criger
Sharon Wagner

Micky Wunderlich
William Bischof
Beverly Signer
Doug Hanks
Kandy Dowell
Connie Hey
Mike Cordell

Call to Order

Chairman K.R. Liebau called the meeting to order at 1:00p.m. in the Commissioners Room of the Courthouse. Commissioners Liebau, Ritz, Hebb; Deputy County Clerk Kerry Harrod were present.

Minutes Approval

Commissioner Doug Ritz moved to approve the January 13, 2014 minutes with approved changes. Commissioner Gary Hebb seconded the motion. Motion carried. 3-0.

Ambulance

Kenneth Mitchell was not available to give report.

Appraiser

No business to discuss.

Emergency Preparedness

Byrdee Miller-Marcic presented the new County Emergency Operations Plan (CEOP) for 2014. She will be making booklets to give the Commissioners which will give them an overview of what their responsibilities are and what the different staffing functions responsibilities are, this should be finished next week. Chairman K.R. Liebau would like the whole CEOP emailed to him for him to review. This plan will be good for 5 years. The Commissioners will go over the plan and possibly approve it at the next Commissioner meeting.

County Counselor Paul Dean arrived at 1:15p.m.

Health

Kandy Dowell stated it would be nice to have an IT person to help with computer problems resolved more quickly. Paul Dean will get an example agreement to go over so the County can look into getting bids.

Maintenance

Joe Love is waiting on bids for the sidewalk, handicapped parking, and generator.

Recycling

William Bischof stated that they took two loads to Fredonia one on January 14 and one on January 17th for a total weight of 3590lbs. The Commissioners would like all the aluminum sales receipts of the year 2013. William said they are still looking for a truck for the recycling department.

Register of Deeds

No business to discuss.

Road & Bridge

No business to discuss.

Rural Fire

Jim Criger stated that the Howard Fire Barn is locked now, and the people who need in the barn have keys.

Sheriff

Doug Hanks stated that the Sheriff's office needs a new truck. The Commissioners told him if he had the money in his budget to go ahead and get one.

Treasurer

Rachel Ware stated the liquor distributions have been done and she will email Commissioner Liebau a copy.

County Counselor

Paul Dean stated changes were made to policy number 50.04 in the handbook. Commissioner Ritz made the motion to update policy number 50.04 in the handbook. Commissioner Hebb seconded the motion. Motion carried. 3-0. Paul said he has not gotten a response from Howard City or Grenola City regarding the solid waste agreement.

County Clerk

No business to discuss.

Mike Cordell

Mike presented the Commissioners with a letter from the Wilson County Sheriff confirming he is an employee of the Wilson County Sheriff's Office. Mike is a resident of Elk County and he needs to respond in a timely manner to special assignments. Commissioner Ritz made the motion to approve Mike to use his private vehicle with lights and sirens thru Elk County when he is called out. Commissioner Hebb seconded the motion. Motion carried. 3-0.

Approval of Gas Abatements

Commissioner Ritz made the motion to approve the gas abatements 14-04, 14-05, and 14-06. Commissioner Hebb seconded the motion. Motion carried. 3-0.

Engagement Letters

Commissioner Ritz made the motion to engage Schlotterbeck and Burn's as the official accounts for Elk County. Commissioner Hebb seconded the motion. Motion carried. 3-0.

Solid Waste Management Plan Committee

Byrdee Miller-Marcic stated that a new chairman needs to be appointed to the Solid Waste Management Plan Committee. Commissioner Ritz made the motion to appoint William Bischof as the chairman of the Solid Waste Management Plan Committee. Commissioner Hebb seconded the motion. Motion carried. 3-0

Public Forum

Beverly Signer wants to know if we are going to get recycling bins for the courthouse. Joe Love stated he would order them. The Sheriff's office needs to have the boiler looked at because it is not heating the office adequately. Byrdee Miller-Marcic stated the outside doors on the courthouse are dragging and letting cold air in. Joe Love said he would fix them.

Warrants

Commissioner Ritz moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$17,528.01.

Adjournment

Commissioner Ritz moved and Commissioner Hebb seconded the motion to adjourn at 2:40 p.m. Motion carried. 3-0

ATTEST:

K.R. Liebau, Chairman

Douglas C. Ritz, District I

Gary D. Hebb, District II