

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

October 28, 2013

1:00 p.m. Regularly Scheduled Meeting

1:00 p.m. Call to Order

Minutes Approval

Regular Meeting of Oct. 15, 2013

Special Meeting of Oct. 21, 2013

Regular Meeting of Sept. 30, 2013 Amendment

1:10 p.m. -- Department Reports

(Department Head meetings: 2<sup>nd</sup> Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

County Credit Card

Road Closing Petition

New Business

1:45 p.m. – Rural Fire Mutual Aid Agreement with the City of Longton

2:00 p.m. – Resolution 13-12, Utilities within Road Right-of-Way

2:15 p.m. – Certification to Conservation District

3:00 p.m. – Letter of Support – Council on Aging Transportation Grant and  
Letter of Support – Four County Transportation Letter of Support

3:15 p.m. – Discussion on Policy Handbook

4:00 p.m. – Employee Christmas Party

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: Oct. 29-31st - KAC Conference, Wichita

Oct 30th – KWORCC, KCAMP Mtgs, 5 PM @ KAC Conference

Commissioners Present:  
Douglas C. Ritz, District I  
Gary D. Hebb, District II  
K.R. Liebau, District III

County Clerk: Vicky Wedman

County Counselor: Paul Dean

Others:

Byrdee Miller-Marcic, Emg Prep  
Rachel Ware, Treasurer  
Kenneth Mitchell, EMS  
Connie Hey, Appraiser Dept  
Earnie Lackey, Road

Richard Marcic  
Joe Love, Maintenance  
William Bischof, Recycling  
Jim Lane, Recycling

Call to Order

The meeting was called to order by Commissioner Doug Ritz at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Hebb, and Liebau were present, as well as, County Clerk Vicky Wedman. County Counselor Paul Dean arrived at 1:10 p.m.

Minutes Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the minutes of the regular meeting of October 15<sup>th</sup>. Motion carried 3-0. Commissioner Liebau moved to approve the special meeting of October 21<sup>st</sup>. Commissioner Hebb seconded the motion and it carried 3-0. Commissioner Liebau moved to approve an amendment to the September 30<sup>th</sup> minutes. Commissioner Ritz seconded the motion. Motion carried 3-0.

Ambulance

Kenneth Mitchell presented his Ambulance report. The Ambulance Department had 14 runs in September with the collections totaling \$10,037.84.

Emergency Preparedness

FEMA will be here November 13<sup>th</sup>.

Health – No report.

Maintenance

Joe Love wants a 3-sided dumpster to help with leaf collection and bagging. He has talked to Arbuckle to see if he has any old dumpsters that could be modified.

Recycling

William Bischof said he had two more recycling containers repaired.

Register of Deeds

The Register of Deeds report for September listed 44 instruments recorded and a total deposit of \$1,162.48.

### Road and Bridge

Lackey said heavy traffic will tear up the road that was repaired to the Grenola City cemetery so the Road Dept put a 10,000 lb. weight limit on the road. The road department needs to change the amount of their budget amendment request to \$180,595.94. All other departments need to submit any budget amendment requests so the proposed amendment can be published and a hearing set.

### Resolution 13-12

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adopt Resolution 13-12, Resolution Regarding the Placement of Utilities within the Elk County Road Right-of-Way. Motion carried 3-0.

### Treasurer

Commissioner Liebau moved and Commissioner Hebb seconded the motion to start the new deputy treasurer at \$11.74 per hour and increasing her wage to \$12.74 after her 90 day probationary period. Motion carried 3-0.

### Certification to Conservation District

Commissioner Liebau moved and Commissioner Hebb seconded the motion to sign the annual certification stating the County budgeted \$12,000 for the Conservation District for 2014. Motion carried 3-0.

### Letters of Support

Commissioner Liebau moved and Commissioner Hebb seconded the motion to sign the letters of support for Four County Transportation and the Council on Aging Transportation Grant. Motion carried 3-0.

### Automatic Aid Agreement

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the Automatic Aid Agreement between the Elk County Rural Fire District and the City of Longton. Motion carried 3-0.

### Policy Handbook

Commissioner Liebau moved and Commissioner Hebb seconded the motion to make corrections to the Personnel Policies and Procedures regarding policies 20.20, 30.20, 50.00, 50-04, 50-06, 50-10, and 50-14. Motion carried 3-0.

### Christmas Party

The survey results for the Christmas party were 26 day and 12 evening. The date is set for December 9<sup>th</sup>. Employees may invite their spouse. The courthouse will be closed from 11:00 to 1:00 for the party.

### AED Patches

Kenneth Mitchell said there was money set aside for AED patches but the money is now setting in the Foundation funds at Elk Valley. He said there are about 16 AED patches that are outdated and need replaced at a cost of \$175 each.

Public Forum

Jim Lane presented a bill from the Lions Club to help cover the expense of accumulated road shop tires that were disposed of. Lane said he did not order the roll off the county voted to supply. Commissioner Liebau moved and Commissioner Hebb seconded the motion to pay \$325 for cleanup of 75 semi tires and 5 tractor tires from the county road yards. Motion carried 2-0. Commissioner Ritz abstained.

Joe Love said he wanted to clarify that he talked to Arbuckle about purchasing an old dumpster, not renting it. Commissioner Hebb said he has an old one at home that is too big for Arbuckle to dump that he would sell for \$100. Love said that would work.

KAC Letter

Commissioner Liebau moved and Commissioner Hebb seconded the motion to sign the letter regarding cost involved to join KAC's lawsuit to keep oil and gas valuation distributions under the right formula. Elk County's proportionate share is estimated to be .146%. Motion carried 3-0.

Warrants Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$31,744.12. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn the meeting. Motion carried 3-0.

ATTEST:

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Vicky D. Wedman, County Clerk

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Douglas C. Ritz, Chairman

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Gary D. Hebb, District II

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K.R. Liebau, District III