

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

October 15, 2013

4:00 p.m. Regularly Scheduled Meeting

4:00 p.m. Call to Order

Minutes Approval

Regular Meeting of Sept. 30, 2013

1:10 p.m. -- Department Reports

(Department Head meetings: 2nd Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

Road Closing Petition

County Credit Card

New Business

1:45 p.m. – Appointment of Rachel Ware as Investment Officer

2:00 p.m. – Annual Office Inventory Dollar Value to Report

2:15 p.m. – Funeral Flowers for Employees

3:00 p.m. – Christmas Dinner, Dec. 9th, Approval

2:40 p.m. –

3:00 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: Oct. 17th – Southeast Kansas County Officials Assoc. Reg Mtg – CQ Courthouse

Oct. 29-31st - KAC Conference, Wichita

Oct 30th – KWORCC, KCAMP Mtgs, 5 PM @ KAC Conference

Commissioners Present:
Douglas C. Ritz, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Clerk: Vicky Wedman

County Counselor: Paul Dean

Others:

Joe Love, Maintenance
Byrdee Miller-Marcic, Emg Prep
Ken Mitchell, EMS
Jim Criger, Rural Fire
Sharon Wagner, Road Dept

Rachel Ware, Treasurer
Richard Marcic
Marty Coffman
William Bischof, Recycling
Connie Hey, Appraisal Dept

Call to Order

The meeting was called to order by Commissioner Doug Ritz at 4:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Hebb, and Liebau were present, as well as, County Clerk Vicky Wedman. County Counselor Paul Dean arrived at 4:03 p.m.

Minutes Approval

Commissioner Liebau moved to approve the minutes of the regular meeting of September 30th. Commissioner Hebb seconded the motion. Motion carried (3-0).

EMS

Kenneth Mitchell presented his monthly Ambulance report. The Ambulance Department had 14 runs in September with the collections totaling \$15,118.00. Mitchell said he has received the ambulance specs.

Appraiser

Connie Hey said their department received a letter from the Property Valuation Department saying their annual appraisal cycle for 2013 was in compliance.

Emergency Preparedness – No report.

Health Department – No report.

Maintenance

Joe Love discussed possible future fire marshal requirements for the courthouse.

Recycling

William Bischof said he had two containers on the recycling trailer repaired.

Register of Deeds - No report

Road & Bridge

Sharon Wagner presented a bill from the Lions Club for the tire pickup. The commissioners said they had not agreed to pay the bill. They were only asked to provide a roll off container.

Commissioner Liebau moved to amend the road budget for \$171,350.87. Commissioner Hebb seconded the motion. Motion carried 3-0.

Rural Fire

Jim Criger presented the annual Mutual Aid Agreement with the City of Longton for signature. He is to make some changes and present it again at the next commissioners meeting.

Treasurer

Rachel Ware said her new deputy, Morgan Wedman, is at mandatory training in Topeka this week.

County Counselor

Counselor Paul Dean said he has received three addendums back from the cities on the local alcohol tax fund.

Dean reviewed the resolution regarding the placement of utilities within the Elk County road right-of-way with the commissioners. He will make some changes on it.

Counselor Dean said to go ahead and void the \$1700.00 autopsy check.

The commissioners instructed the road department to paint posts to indicate the county line on those roads that do not have crossroads at the county lines.

Bid notices have been sent out for the indigent defense contract.

Appointment of Investment Officer

Commissioner Liebau moved and Commissioner Hebb seconded the motion to appoint Rachel Ware as Elk County Investment Officer. Motion carried 3-0.

Inventory

Commissioner Liebau moved and Commissioner Hebb seconded the motion that any department equipment with a value of \$100 or greater must be listed out individually on the annual office inventory. Motion carried 3-0.

Funeral Flowers

Commissioner Liebau moved and Commissioner Ritz seconded the motion the county pay up to \$50.00 for county employees funeral flowers or memorials as well as their immediate family (parents, children, spouse). Motion carried 3-0.

Christmas Dinner

The commissioners instructed the clerk to survey the employees to see if they want to continue having the employee Christmas dinner at noon, as we have in the past for employees only, or if they want to have it in the evening and invite their spouse.

Public Forum

Marty Coffman complimented the road department on some grading they did on Road 22 in his area. He also asked the commissioners to replace the stop sign on the corner of Junebug and Road 18 heading west with a yield sign. He said it used to be a yield sign but was replaced with a stop sign. Commissioner Hebb moved and Commissioner Liebau seconded the motion to

switch the stop sign back to a yield sign. Motion carried 3-0. The road department will make the switch after the beginning of next year.

Warrants Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$283,554.67. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn the meeting at 5:30 p.m. Motion carried 3-0.

ATTEST:

Vicky D. Wedman, County Clerk

Douglas C. Ritz, Chairman

Gary D. Hebb, District II

K.R. Liebau, District III