

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

July 29, 2013

BUDGET WORKSHOP AT 10:00 AM

1:00 p.m. Regularly Scheduled Meeting

1:00 p.m. Call to Order

Minutes Approval

Regular Meeting of July 8, 2013

1:10 p.m. -- Department Reports

(Department Head meetings: 2nd Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

Employee Handbook

Sp Parks and Recreation Funds

New Business

1:30 p.m. – Craig VanWey re ROZ Program

1:45 p.m. – Unpaid Trash – Add as Specials on Tax

2:00 p.m. – Shae Watkins – purchasing equipment

2:15 p.m. - AT&T Work Proposal

2:30 p.m. - Jeremy McCully – Appraiser Proposal

3:00 p.m. - Dick Scott, Re: Electing a new fire captain in Elk Falls

2:40 p.m. - KWORCC Voting Delegate and Nomination of Trustee

3:00 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: Sept. 18th - Legislative Luncheon, Howard Sr. Ctr.

Oct. 29-31st - KAC Conference, Wichita

Oct 30th – KWORCC, KCAMP Mtgs, 5 PM @ KAC Conference

Commissioners Present:
Douglas C. Ritz, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Counselor: Paul Dean
County Clerk: Vicky Wedman

Others:

Byrdee Miller-Marcic, Emg Prep
Connie Hey, Deputy Appraiser
Jim Lane, Recycling
William Bischof, Recycling
Sharon Wagner, Road
Earnest Lackey, Road
Jim Criger, Rural Fire
Deanna Jones, Treasurer
Jeremy McCully

Richard Marcic
Barbara Clubine
Craig VanWey, Dept of Commerce
Dick Scott
Zeb Hare, Deputy Sheriff
Neva Walter, Reg of Deeds
Kenneth Mitchell, Ambulance
Shae Watkins, Dist Court
Kelly Weakley

Call to Order

The meeting was called to order by Commissioner Doug Ritz at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Hebb and Liebau were present, as well as, County Clerk Vicky Wedman and County Counselor Paul Dean.

Minutes Approval

Commissioner Liebau moved to approve the minutes as corrected. Commissioner Hebb seconded the motion. Motion carried 3-0.

Ambulance

The commissioners instructed Kenneth Mitchell to get bids for a new ambulance. To answer Commissioner Liebau's question, Mitchell informed the commissioners that the County is responsible for coroner fees for unattended deaths. Paul Dean is to see if the cost can be recouped through insurance. Mitchell reported around 30 people attended the helicopter landing zone class.

Emergency Preparedness

Byrdee Miller-Marcic handed out contact information for all courthouse employees to the commissioners to be used in emergency situations. She also gave the commissioners a copy of the minutes from the last two department head meetings and pointed out some recommendations that came from the meetings. One of the recommendations was offering CPR training for courthouse employees. Commissioner Ritz said the volunteer firemen also need the training. The department heads also recommended an AED (defibrillator) for the courthouse. Mitchell said there aren't any extra ones available and he thought the cost would be around \$1700-\$1800 to purchase one compatible to what the EMS has.

Appraiser

Connie Hey said the Appraiser's office needs additional file cabinets. She can purchase four 4-drawer file cabinets for a total of \$719.96 from Office Max. Her office also needs to purchase three Windows 7 towers before September to replace the Windows XP's they now have. There

will be no support, updates or protection for Windows XP after January 1, 2014, and you will not be able to purchase Windows 7 after September. They were advised that Windows 8 has a lot of operating problems that need worked out. Commissioner Liebaw moved and Commissioner Hebb seconded the motion for the Appraiser's office to spend approximately \$2100 for cabinets and computers. Motion carried 3-0.

Health – No report.

Maintenance – No report.

Recycling

The commissioners instructed Jim Lane to get two new tires for the recycling truck. They also said they would sponsor one roll off for the Lions Club tire cleanup in September.

Register of Deeds – No report

Road & Bridge

The previous weed man left the county with a \$4000 fine because he was not licensed right. Counselor Paul Dean is to file an appeal for a reduced fine. There were also some unreported damages to the mower and tractor. Lackey has fixed the mower and would like to trade it in for an 8- footer.

Lackey said he was planning on leasing a reclaimer for the back roads from Elk Falls to Longton in September. He also said he would like a larger haul trailer so he can haul an excavator and a small dozer without tearing down a belly dump. He said he could trade in a dump truck and a 20,000 lb. trailer toward the purchase of a 40,000 lb. trailer. The commissioners agreed to this plan.

Lackey said the 5-year buyback plan we are on with John Deere is actually costing us \$20,000 in hidden costs. The renewal comes up next year. Commissioner Ritz told Lackey to have Murphy Tractor come talk to the commissioners. Lackey also said he would like to get new graders this year because with the new engines they will be \$20,000 higher next year. Commissioners instructed him to get bids.

Rural Fire

Jim Criger said Dick Scott would be here to present the issue of changing fire captains in Elk Falls.

RoZ Program

Craig VanWey from the Kansas Department of Commerce came to speak with the commissioners about the ROZ program. He said they now allow employers to contribute money to the student loan repayment to specific recipients. The other two options of charitable donations and county money are first come, first serve. He is to keep the commissioners updated on any activity with this program through email.

Budgeting

The commissioners worked on the budget proposal awhile.

Sheriff

Deputy Zeb Hare said he would like to attend a class to become certified as Range Master so he can maintain the sheriff officers' weapon certificates. It will cost \$850 for the class and lodging. It was the consensus of the commissioners for him to complete the certification. Commissioner Ritz asked Hare if the sheriff was working on his security plan for the courthouse. Deputy Hare did not know. Commissioner Ritz asked Hare to remind Sheriff Hanks that it needs to be finished soon so the courthouse can get an extension on the new security requirements for gun control.

Treasurer - No report.

County Counselor

Counselor Paul Dean said he has received confirmation from the Attorney General's office that they have received our request for exemption from the concealed carry.

Counselor Dean said he has received interlocal agreements for the Special Parks and Recreation funds from every city except Longton.

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adopt the Policy Handbook presented by Counselor Paul Dean with additions. Motion carried 3-0.

The Commissioners requested liquor by the drink be on the next meeting's agenda. Counselor Paul Dean is to prepare a resolution.

Trash

County Clerk Wedman said the City of Howard asked if they could put unpaid trash services on the County Taxes as Specials. Counselor Dean said it might be possible if the city passes an ordinance to allow it.

District Court

Shae Watkins said her server will be out of warranty at the end of August. She had budgeted for a new server in 2014 because her budget will not allow it this year, but that would put her at risk without any maintenance support if her server goes down. Also, if it is replaced before the warranty expires the labor to install it will be half as much and down time would be same day replacement. Commissioner Liebau moved and Commissioner Hebb seconded the motion to allow District Court to purchase a new server before the warranty expires. Motion carried 3-0.

Jeremy McCully

Jeremy McCully with McCully and Associates presented a written proposal to the commissioners for appraiser services. The commissioners reviewed the contract and asked that he include he is responsible for self employment taxes and also that he is subject to personnel policy. McCully said he is also talking with Chautauqua County regarding services. McCully made the requested changes to his proposal. Commissioner Hebb moved and Commissioner Liebau seconded the motion to tentatively approve the contract with William McCully pending Chautauqua County's actions. Motion carried 3-0.

AT&T Work Proposal

The Commissioners said they won't be signing until their lines are moved on Limestone.

Elk Falls Fire Captain

Dick Scott, Mayor of Elk Falls, says he has talked with the current Elk Falls Fire Captain Delbert Lord who has agreed he is physically unable to continue with the fire captain position. Dick Scott recommended Kelly Weakley for the position. Weakley has been filling in for Lord for over a year. Commissioner Ritz said he would like for all the fire captains to be in on the recommendation. Dick Scott agreed to go to the next fire captains meeting and make sure they are in agreement with the recommendation.

KWORCC Voting Delegate and Nomination of Trustee

Commissioner Ritz nominated Connie Hey as KWORCC voting delegate for Elk County. Commissioner Liebau seconded the motion. Motion carried 3-0.

Public Forum

Byrdee Miller-Marcic said on the department head report they recommended smoke alarms in each office. Also, Danny Signer agreed to do fire extinguisher training. Deanna Jones asked about placing recycle bins in the basement for the courthouse employees to place their recyclables. She will order them.

Kelly Weakley showed support for electing a new fire captain for Elk Falls.

Warrants Approval

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$120,912.59. Motion carried 3-0.

Compensation for Extra Work

Commissioner Ritz recommended paying Erin Riggs \$300 for extra work requested of her going through the Economic Development office files and noting what was there. It was the consensus of all commissioners to pay the \$300.

Map Project

Commissioner Hebb moved to pay \$1000 to the State for the map project. The commissioners asked the opinion of the room. The motion was not seconded.

Credit Card

Bank of America said Elk County did not qualify for a corporate credit card.

Break (3:10)

Commissioner Ritz moved to take a 10 minutes break. Motion carried.

County Budget

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the proposed County Budget for publication in the amount of \$4,572,111. The hearing will be set for August 26th at 1:00 in the Commissioners Room of the Courthouse. Motion carried 3-0.

KWORCC Delegate Change

After reviewing the nomination sheet, County Clerk Wedman noted that the delegates had to be elected officials. Doug Ritz volunteered to be the delegate and Vicky Wedman volunteered to be the alternate. It was the consensus of the commissioners to nominate Jim Wise for Trustee.

Adjournment

Commissioner Liebau moved to adjourn the meeting at 4:25 p.m. Commissioner Hebb seconded the motion and it carried 3-0.

ATTEST:

Vicky D. Wedman, County Clerk

Douglas C. Ritz, Chairman

Gary D. Hebb, District II

K.R. Liebau, District III