

ELK COUNTY BOARD OF COMMISSIONERS

Approved Minutes

June 10, 2013

1:00 p.m. Regularly Scheduled Meeting

1:00 p.m. Call to Order

Minutes Approval

Regular Meeting and Special Meetings of May 28, 2013

Special Meeting of May 29, 2013

1:10 p.m. -- Department Reports

(Department Head meetings: 2nd Thursday/monthly; 8 AM; Commissioners Room)

Ambulance

Appraiser

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

Treasurer

County Counselor

County Clerk

Old Business

Employee Handbook

Economic Development Position

Tax Sale

New Business

1:30 p.m. – Apptmt to SCKEDD Board (replacing Jennifer)

1:45 p.m. – Farmers Market on Courthouse Lawn

2:00 p.m. –

2:30 p.m. -

2:30 p.m. - Karen Spencer, Appraiser Contract Renewal

2:40 p.m. -

3:00 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

Future Events: June 19th - Wind Farm Ribbon Cutting

July 8th – Meeting will be at 4:00

Sept. 18th - Legislative Luncheon, Howard Sr. Ctr.

Commissioners Present:
Douglas C. Ritz, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Counselor: Paul Dean
Deputy County Clerk: Kerry Harrod

Others:

Barbara Clubine
Richard Marcic
Byrdee Miller-Marcic
Connie Hey
Deanna Jones
Ken Mitchell

Jim Criger
William Bischof
Sharon Wagner
Jim Lane
Micky Wunderlich

Call to Order

Chairman Douglas Ritz called the meeting to order at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Hebb, Liebau; Deputy County Clerk Kerry Harrod and County Counselor Paul Dean were present.

Minutes Approval

Commissioner Hebb made the motion to approve the May 28, 2013 regular meeting minutes, the May 28, 2013 special meeting minutes and the May 29, 2013 special meeting minutes. Commissioner Ritz seconded the motion. Motion carried 2-0 (Liebau was not yet present).

Ambulance

Ken Mitchell handed in his monthly report for the month of May and stated that Tina Blackburn would be off work until the middle of July. The total collections for May were \$16,243.29.

Emergency Preparedness

Byrdee Miller-Marcic turned in her budget request for the year 2014. Commissioner Hebb made the motion to tentatively approve the budget amount of \$34,000.00. Commissioner Ritz seconded the motion. Motion carried 2-0 (Liebau not yet present).

K.R. Liebau arrived.

Health

Kandy Dowel handed in her budget request for the year 2014. Commissioner Hebb made the motion to tentatively approve the budget amount of \$102,420.00. Commissioner Ritz seconded the motion. Motion carried. (3-0) Kandy asked the commissioners if they were interested in attending a KAC meeting for the Local Board of Health June 27, 2013 in Chanute at the Neosho County Recreation Center from 3:00 p.m. to 7:00 p.m. The Commissioners said they would check their calendars and get back with her.

Maintenance

No business to discuss.

Recycling

William Bischof reported they had 1600 pounds of recyclables this month and over 20,000 pounds for the year. Jim Lane stated the recycling truck needs some repairs. Commissioner Ritz told him to set up an appointment with Signers to have it looked at.

Road

Commissioner Ritz stated he had an individual contact him regarding the poor condition of the old highway between Elk Falls and Longton and wanted it fixed. Ritz explained that patches would not hold so the best solution would be to rip it up and make a gravel road out of it. Commissioner Hebb and Earnie Lackey looked at Road 12. Lackey said he would have the culvert cleaned out and the road graveled as soon as possible. It was brought to the Commissioners attention that an individual has his fence too far out into the road right of way in Oak Valley. Commissioners agreed that the individual will have to take down his fence and move it back to the legal place or our attorney will be contacted. Earnie Lackey will contact this individual to inform him of the Commissioners decision.

Rural Fire

No business to discuss.

Sheriff

No business to discuss.

Treasurer

Deanna Jones informed the commissioners that there are twenty-five properties that will possibly be on the tax sale July 2, 2013.

County Counselor

Paul Dean presented the policy handbook. He said there were will some changes and additions to be made and he is working on it. Paul also presented Resolution #13-08 regarding Washington Street and the City of Howard. The Commissioners signed the resolution.

Appraiser

Commissioners discussed the agreement for the shared employment of a county appraiser with Chautauqua County. Commissioner Liebau motioned to approve the shared employment agreement. Commissioner Hebb seconded the motion. Motion carried. (3-0)

County Clerk

Kerry Harrod presented the budget for Election and the Clerk's Office for the year 2014, Resolution #13-07 regarding the appointment of the county appraiser, and Tax Abatement #13-45. Commissioner Liebau made the motion to approve Tax Abatement #13-45 and Commissioner Hebb seconded the motion. Motion carried. (3-0) Commissioner Liebau motioned to tentatively approve the Election budget of \$46,960.00. Commissioner Hebb seconded the motion and the motion carried. (3-0) Commissioner Liebau motioned to tentatively approve the Clerk's budget of \$58,800.00 and Commissioner Hebb seconded the motion.

Motion carried. (3-0) Commissioner Liebau motioned to approve Resolution #13-07. Commissioner Hebb seconded the motion and the motion carried. (3-0)

Farmers Market

The Farmers Market will be held on the Court House lawn every Wednesday from June 1 thru September 2013, starting at 7:00 a.m.

SCKEDD Board

Commissioner Ritz made the motion to appoint K.R. Liebau to replace Jennifer Montgomery on the SCKEDD Board until someone else is hired. Commissioner Hebb seconded the motion. Motion carried. (3-0)

SCKEDD Dues

Commissioner Liebau made the motion to pay the SCKEDD membership dues, due July 1, 2013 in the amount of \$489.94. Commissioner Hebb seconded the motion. Motion carried. (3-0)

Public Forum

No discussion.

Warrants

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$160,181.53. Motion carried. (3-0)

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn at 2:15 p.m. Motion carried. (3-0)

ATTEST:

Kerry Harrod, Deputy County Clerk

Douglas C. Ritz, Chairman

Gary D. Hebb, District II

K.R. Liebau, District III