

ELK COUNTY BOARD OF COMMISSIONERS
APPROVED MINUTES
March 11, 2013

1:00 p.m. Call to Order

Minutes Approval

Regular Meeting of February 25, 2013

1:30 p.m. -- Department Reports

Ambulance
Appraiser
Econ/Youth Development
Emergency Preparedness
Health
Maintenance
Recycling
Register of Deeds
Road & Bridge
Rural Fire
Sheriff
County Clerk

Old Business

C&D Landfill Expansion
Courthouse Carpet
Employee Handbook
Handicap Entrance

New Business

1:45 p.m. – Kansas Agriculture Day & Kansas Agriculture Week Activities
2:00 p.m. – “In God We Trust” on the courthouse
2:15 p.m. – Marjean Jacobs re: Grant for Elk County Community & Education Foundation
2:30 p.m. – Doug Hanks re: Equipment Purchase
2:45 p.m. –
3:00 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

Commissioners Present:

Douglas C. Ritz, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Counselor: Paul Dean
County Clerk: Vicky Wedman

Others:

Kandy Dowell, Health
Byrdee Miller-Marcic, Emg Prep
Deanna Jones, Treasurer
Kenneth Mitchell, EMS
Neva Walter, Reg Deeds
Earnest Lackey, Road
Karen Spencer, Appraiser
Jennifer Montgomery, Econ/Youth
Joe Love

Jim Criger, Rural Fire
Richard Marcic
Marjean Jacobs
Kevin Wray
Jim Day, Westar
Mickey Wunderlich
Barbara Clubine
Doug Hanks
William Bischof, Recycling

Jim Lane, Recycling

Call to Order

The meeting was called to order by Commissioner Doug Ritz at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Hebb and Liebau were present, as well as, County Clerk Vicky Wedman. County Counselor Paul Dean arrived at 1:10 p.m.

Commissioner Liebau moved to approve the minutes as corrected. Commissioner Hebb seconded the motion. Motion carried 3-0.

Westar Energy

Jim Day of Westar Energy reported Westar is replacing the pole in front of the EMS Barn. The County will need to upgrade their side. Day will work with Joe Love to get that done.

Ambulance Report

Kenneth Mitchell presented the February Ambulance Report. The Ambulance Department had 20 runs in February with the collections totaling \$17,780.60. Mitchell said he put an ad in the paper to accept applicants but he will not be replacing anyone after all. They are staying.

EMS Sick/Vacation Pay

Discussion ensued. It will be addressed in the employee handbook revisions.

Appraiser

Karen Spencer reported the change of value notices will go out Thursday, the 18th. Overall, the county is up in value. The biggest percentage of Flint Oak's IRB has expired. There has been some new construction.

Spencer and Jennifer Montgomery are working with Deanna Jones to get pictures and information of the future tax sale on the website.

Spencer talked with the commissioners about purchasing an AMI System to clean up the address files in the tax system. Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the purchase of an address management and integration system from Allied Technology Consultants at the cost of \$5,000.00 to be paid from the County Equipment Reserve Fund, with an annual maintenance cost of \$1,800.

Economic Development

Jennifer Montgomery shared with the commissioners the Rural Fire Public Notice that was published on the website.

Montgomery presented from SCKEDD a 6-month extension request for the RWD#2 CBDG grant to be signed by Commissioner Ritz. Commissioner Liebau moved to sign Contract Amendment/Request #1. Commissioner Ritz seconded the motion and it passed 3-0.

Emergency Preparedness

Commissioner Liebau moved that Commissioner Ritz sign a Transfer of Property Agreement for the Homeland Security Region regarding the I.D. accountability equipment in the Emergency Preparedness office. Commissioner Hebb seconded the motion. Motion carried 3-0.

Health Department

Commissioner Liebau moved to sign the State Formula and Immunization Action Plan for the Health Department Grant in the amount of \$9,350.00. Commissioner Hebb seconded the motion. Motion carried 3-0.

Maintenance

Joe Love presented carpet tile bids for the first floor of the courthouse. After reviewing the bids, Love is to get more information.

Recycling

Jim Lane and Bill Bischof said they made their first recycling trip to Fredonia and saved around 45 miles of travel versus going to El Dorado. Fredonia is accepting glass now.

Lane said the Sonoco recycling broker will be here next month regarding the County selling recyclables exclusively to them in exchange for equipment.

Register of Deeds

The Register of Deeds office handled 54 instruments in February for a total deposit of \$1,553.00.

Road

Earnie Lackey said he would like to purchase another belly dump and another truck to pull it. He has a light weight Sterling he wants to go to auction. It was the consensus of the commissioners that Earnie seek to purchase a truck and trailer for an amount not exceeding \$90,000.00

Lackey said the Grenola Cemetery Road contract has been signed and sent in. He will get an estimate on the Longton Cemetery Road when they are here.

Rural Fire

Jim Criger said he has received all his backordered items. There will not be a fire captains meeting this month. Instead they will be attending the weather meeting in Moline on Thursday.

Kansas Agriculture Week

County Clerk Vicky Wedman presented a letter from Dale Rodman, Kansas Secretary of Agriculture, requesting all counties participate in Kansas Agriculture Week. She also drafted a Proclamation declaring March 19th as Kansas Agriculture Day and the week of March 12 – March 19th as Kansas Agriculture Week for approval. Commissioner Liebaw moved to publish the Proclamation celebrating the tradition of farming and ranching in the County of Elk, Kansas. Commissioner Hebb seconded the motion. Motion carried 3-0.

Liquor by the Drink

Karen Spencer brought up the issue of liquor by the drink. She said Flint Oak, Sweet and Spicy, and Poplar's would all be interested in having liquor by the drink in Elk County. The commissioners agreed this would be something to pursue at the next General Election in 2014.

Courthouse Closing

Deanna Jones asked Counselor Paul Dean his opinion regarding employees having to use sick or vacation when the courthouse was closed on the bad snow day. He said that is a typical way it is done in other counties.

Letter Requesting After Prom Party Funds

No action was taken. The Special Parks and Recreation Funds are now distributed to the cities.

Treasurer

Deanna Jones asked Paul Dean where the distribution of the special parks funds stands. Paul Dean said he still needs to do some checking on the distribution laws. The cities will need to establish a Special Parks and Recreation Fund.

County Counselor

Paul Dean has not had any follow up from Marc Abel on the purchase contract. He has sent a final demand letter to 360 Energy to finalize some issues. He has an employee handbook from KWORCC that he likes and will provide copies for the commissioners and department heads to review. He said he has looked into the volunteer issue in the Register of Deeds office and there is no problem with liability coverage. Counselor Dean is still waiting to hear from the City of Howard regarding Washington Street.

Elk County Community and Education Foundation

Marjean Jacobs, representing ECCEF, requested the youth camp supplies and grant funds be given to the Foundation to be used appropriately as granted. Commissioner Liebau made the motion to give the Kansas Health Foundation Grant funds in the amount of \$5445.32 and the youth camp supplies to the Elk County Community and Education Foundation. The motion was seconded by Commissioner Hebb and passed 3-0.

Sheriff

Sheriff Hanks discussed purchasing body cameras for the officers in the Elk County Sheriff's Office. He presented a letter to the commissioners from County Attorney Joe Lee supporting the purchase as he believes such cameras enhance law enforcement protection and aid in prosecution. Commissioner Liebau moved and Commissioner Hebb seconded the motion to allow the Sheriff's office to purchase four Viewu Wearable Video Cameras in the amount of \$3600.00; \$1800 will come from the County Attorney's Diversion Fund and the rest from the Sheriff's Equipment Reserve Fund. Motion carried 3-0.

In God We Trust on the Courthouse

No action taken.

Rural Opportunity Zone

One applicant has been accepted for the ROZ program. It will go for a year from the date accepted. The State needs to know by July 1 how much is allocated for the next budget year.

Warrants

Commissioner Liebau moved and Commissioner Ritz seconded the motion to approve the bills in the amount of \$146,191.24. Motion carried 3-0.

Payroll

The payroll for February, benefits included, was \$183,099.05.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn the meeting at 3:10 p.m. Motion carried 3-0.

ATTEST:

Vicky D. Wedman, County Clerk

Douglas C. Ritz, Chairman

Gary D. Hebb, District II

K.R. Liebau, District III