

ELK COUNTY COMMISSIONERS

Approved Minutes

January 28, 2013

11:00 a.m. PIONEER ROAD VIEWING AT 11:00

1:00 p.m. Call to Order

Minutes Approval

Regular Meeting of January 14th

1:10 p.m.--Department Reports

Ambulance

Appraiser

Econ/Youth Development

Emergency Preparedness

Health

Maintenance

Recycling

Register of Deeds

Road & Bridge

Rural Fire

Sheriff

County Clerk

Old Business

Road Closing Opinion

EMS Sick & Vacation

C&D Landfill Expansion

Estimate from CIC for Payroll Instruction (County Clerk)

New Business

1:45 p.m. – Connie Saxton and others regarding the cut in Youth Development

2:00 p.m. - Appointment of Employee Handbook Committee

2:15 p.m. – Engagement Letters from Schlotterbeck and Burns (auditor)

2:30 p.m. – Abatements

2:45 p.m. –

3:00 p.m. –

Public Forum

Presentation of Claims

Other

Adjournment

Commissioners Present:
Douglas C. Ritz, District I
Gary D. Hebb, District II
K.R. Liebau, District III

County Clerk: Vicky Wedman

Others:

Kandy Dowell, Health

Byrdee Miller-Marcic, Emg Prep

Deanna Jones, Treasurer

Jim Criger, Rural Fire

William Bischof, Recycling

Jim Lane, Recycling

Joe Love, Maintenance

Sharon Wagner, Road

Karen Spencer, Appraiser

Jennifer Montgomery, Econ/Youth

Shirley Black

Richard Fish

Connie Saxton

Julie Perkins

David Evans

Herb Harrison

Kevin Wray

Mickey Wunderlich

Rudy Taylor

Kristin Hutchison

Dana Denton

Kate E. Perkins

Erin Meador

Robert Black

Rachel Ware

Billy Harrison

Donna Kaminska

Nadine Baumgartel

John R. Markley

Call to Order

The meeting was called to order by Commissioner Doug Ritz at 1:00 p.m. in the Commissioners Room of the Courthouse. Commissioners Ritz, Hebb and Liebau were present, as well as, County Clerk VickyWedman. County Counselor, Paul Dean, was not present.

Road Closing

There were no objections to the proposed road closing. Commissioner Liebau moved and Commissioner Hebb seconded the motion to close Pioneer Road between Roads 23 and 24. Motion carried 3-0.

Minutes Approval

Commissioner Liebau moved to approve the minutes of the regular meeting of January 14th with corrections. Commissioner Hebb seconded the motion. Motion carried (3-0).

EMS

EMS Director Kenneth Mitchell asked the commissioners if they had reached a decision regarding EMS Vac/Sick Compensation. Commissioner Hebb moved to leave the compensation as it is. Commissioner Liebau seconded the motion. Motion carried 3-0.

Economic/Youth Development

Jennifer Montgomery said she is working with four new clients. She is having a workshop for local businesses on how to create a facebook page. Montgomery gave the commissioners a report showing she has brought in \$251,501.85 for the county in tax credits, grants, and donations since she has been in her current position.

Maintenance

Joe Love showed commissioners pictures taken of the outside wall of the Sheriff's office, where the brick is pulling away starting at the southeast corner.

Recycling

Bill Bischof said in January they hauled 5620 lbs. of recycling to El Dorado. They also sold 32 bales of cardboard, weighing approximately 1180 lbs. each. The recycling truck fuel pump went out so Jim Lane used his personal vehicle. Nungesser replaced the fuel pump that was purchased from Lannings.

Road

Sharon Wagner presented one weed reports to be signed. She also gave the commissioners APAC's estimate to fix the Grenola Cemetery Road. Wagner said \$60,000 has already been set aside for the project in the Special Highway fund. The rest would come out of the Road Department Fund. Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the bid for a 3" overlay on the Grenola Cemetery Road at a cost of \$96,675.00 with a completion date of October 15, 2013. Commissioner Hebb seconded the motion. Motion carried 3-0.

County Clerk

County Clerk Vicky Wedman presented the bid from CIC for on-site payroll training for \$2700, plus mileage and lodging. She did not schedule the training because of the high cost. The commissioners agreed the cost was a high and the clerk's office should try to take advantage of any future trainings offered at conventions, etc.

Treasurer

Treasurer Deanna Jones talked with the auditor. The wind farm money has to be out of the PILOT fund by December 31st if they want to use it for tax reduction for 2014. The \$250,000 allotted to the Road Department can be transferred to that fund now, but budget amendments may be needed by the end of the year.

Property Tax Relief

Commissioner Ritz moved to tentatively set aside \$420,000 of the PILOT money for property tax relief for the 2014 budget. Commissioner Hebb seconded the motion. Motion carried 2-1 (Liebau).

County Attorney

Erin Riggs asked the commissioners to approve a computer bid from Advantage Computer. The Attorney's office budgeted \$1000.00 for computer equipment. The rest can come from their diversion fund. Commissioner Liebau moved to approve the computer bid for \$1405.00 for the County Attorney's office. Commissioner Hebb seconded the motion. Motion carried 3-0.

Youth Development Position

Fourteen residents and business owners were present to request reinstatement of the Youth Development position which was eliminated at the last commissioners meeting. No action was taken.

Employee Handbook

County Counselor Paul Dean and the three commissioners will review the employee handbook for revisions.

Audit Engagement Agreements

Commissioner Liebau moved and Commissioner Ritz seconded the motion to sign the audit engagement letters from Certified Public Accountants Schlotterbeck and Burns, L.L.C. in the amounts of \$14,000 plus any direct costs for the audit and \$1,200 plus any direct costs for budget preparation assistance. Motion carried 3-0.

Abatements

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve Abatements 13-02, 13-03, 13-04, 13-06, 13-07, 13-08, 13-09, 13-10, 13-11, 13-12. Motion carried 3-0.

Public Forum

Sharon Wagner said she did not feel the county should pay half of the engineering study for C&D Landfill since it is not owned by the County.

Deanna Jones suggested the commissioners take the time to ask courthouse employees their opinions on how things are going in the courthouse.

Warrants

Commissioner Liebau moved and Commissioner Hebb seconded the motion to approve the warrants in the amount of \$79,144.77. Motion carried 3-0.

Adjournment

Commissioner Liebau moved and Commissioner Hebb seconded the motion to adjourn the meeting at 3:00 p.m. Motion carried 3-0.

ATTEST:

Vicky D. Wedman, County Clerk

Douglas C. Ritz, Chairman

Gary D. Hebb, District II

K.R. Liebau, District III